

UNAPPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, January 11, 2016, at 7:30PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Barb Eli, Al Trader, Troy Roundy, Danny Schuchard, Doug Smith, Trygg Olson, Dan Trosen, Randy Munkeby, Denise Schuchard, Pam Jerome, Leo Ryan, and Heather Carr.

Absent: None.

Also present: Ken Wangen, Travis Dillman, Luke Wiese, John Gallagher, and Karen Evans.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve minutes as presented. All voted aye. Motion carried.

Travis Dillman, of Interstate Engineering, informed council change order #4 includes the water break on 1st St S, drain tile, and 5th St N utility connections.

A motion was made by Trygg Olson, seconded by Al Trader, to approve change order #4 to Border States Paving Inc. reflecting an increase of \$25,086.00. The following voted in favor: Trader, Olson, Eli, Schuchard, Smith, and Roundy. Against: None. Motion carried.

Travis Dillman informed council Progressive Estimate #10 is the final payment which includes the rest of the retainage, striping, and withheld liquidated damages.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve the Final Progressive Estimate#10 to Border States Paving Inc. in the amount of \$140,356.37. The following voted in favor: Roundy, Smith, Schuchard, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to authorize Mayor Fandrich to sign ND Dept of Health Lab Services Contract beginning January 1, 2016 through December 31, 2016. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Barb Eli, to ratify the following game of chance permit issued by the City Auditor: #839 to CHS Junior Class Prom Committee for a calendar raffle, #840 to Knights of Columbus for a sports pool. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief Ken Wangen reported the following: they had no runs since his last report, but reported 2015 totals as 42 rural calls, 23 city calls, and 8 mutual aid calls. Wangen will meet with Townships February 3, 2016, at 7:00PM, at the Fire Hall to discuss the agreements, Fire Department Fun Night for the members and their families is January 16, 2016, 4:00PM – 7:00PM at the Bowling Alley, 2015 AFG grant is ready for submission, and they received a grant from CP Railway for \$5,000.00 directly for the Turnout Gear and SCBA replacement project.

Wangen also reported newly and remaining elected officers are: Chief: Ken Wangen, 1st Assistant: Dan Trosen, 2nd Assistant: Jason Wolsky, Secretary/Treasurer: Ryan Larson, 3 year Trustees: Doug Smith, Joel Willey, Shawn Neumiller, 1 year Trustees: Brad Weninger, Troy Roundy, Duane Savageau, Training Officers: Dan Trosen, Jason Wolsky, and Duane Savageau.

FINANCE & LEGAL:

Councilwoman Barb Eli informed council they had met today at 4:30 PM and discussed the following: Auditor Carr is working on W-2's and 1099's, no final numbers yet on year end balances, annexation of Dakota Growers Pasta Plant in 2016, and proposed personnel policy changes.

A motion was made by Barb Eli, seconded by Troy Roundy, to edit Section 4.05 of the personnel policy to read; A Police officer who is required by the Police Chief, City Attorney, or States Attorney to appear during off duty hours for the purpose of giving testimony shall receive witness fee pay. Witness fees are paid at the rate of twenty-five dollars (\$25.00) per day for municipal court appearances. The following voted in favor: Eli, Trader, Olson, Schuchard, Roundy, and Smith. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Trygg Olson, to edit Section 4.06 of the personnel policy to delete the portion related to beepers. The following voted in favor: Smith, Roundy, Schuchard, Olson, Trader, and Eli. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Doug Smith, to edit Section 4.09 of the personnel policy to add; Employees shall be granted reasonable time off with pay to enable the employee to go to the polls in any municipal, county, state or national election or to donate blood locally, not to exceed three (3) hours per month. The following voted in favor: Roundy, Trader, Olson, Smith, Eli, and Schuchard. Against: None. Motion carried.

JDA/CEDD:

Economic Development Director Denise Schuchard informed council they had met and discussed the following: Roger Gussiaas is now representing Foster County on the JDA board, and there were three requests for funding.

A motion was made by Barb Eli, seconded by Al Trader, to approve the JDA recommendations of a funding request for a housing incentive grant of \$550.00 in Carrington Cash to John & Claire Holth for purchasing an existing home, a housing incentive grant of \$2,900.00 tax abatement over a two year period to Steve & Tonia Erickson for building a new home, and a business façade grant for \$431.25 to LeAnn Voglewede for fixing her sidewalk in front of her business. The following voted in favor: Schuchard, Eli, Smith, Olson, Trader, and Roundy. Against: None. Motion carried.

CVB:

Economic Development Director Denise Schuchard informed council the minutes were in council their packets.

LIBRARY:

Deputy Auditor Pam Jerome reported the library board had met today and Librarian Lenore Franchuk had given the board her letter of resignation effective April 30, 2016.

POLICE:

Councilman Trygg Olson reported they had met tonight. The new police pickup is completed and out on the street and the Tahoe is fixed.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had met tonight and discussed the following: contract with Interstate Engineering to look for land to house the waste lime from the water plant, moving snow, had an aerator go out at the lagoon, and general maintenance.

A motion was made by Trygg Olson, seconded by Danny Schuchard, to enter into a contract with Interstate Engineering for a preliminary engineering report, to look for land to house the inert landfill for the water plant waste lime. The following voted in favor: Eli, Roundy, Trader, Schuchard, Smith, and Olson. Against: None. Motion carried.

BUILDING OFFICIAL:

Public Works Director Dan Trosen presented to council a plat for review. It will be on the agenda at the February City Council meeting for action.

A motion was made by Doug Smith, seconded by Troy Roundy, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Trader, Eli, Olson, Smith, Roundy, and Schuchard. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Barb Eli, to adjourn. All voted aye. Motion carried.

Adjourned at 8:15PM

Heather Carr, City Auditor

Neil Fandrich, Mayor