

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, December 10, 2018 at 7:30 PM, at City Hall. Mayor Thomas Erdmann presiding.

The following members of council and city departments were present: Greg Edland, Troy Roundy, Danny Schuchard, Barb Eli, Leo Ryan, Mitchell Otten, Denise Schuchard, Stacey Rzaszutak, and Jennifer Gast.

Absent: Councilmen Trygg Olson and Al Trader, and Police Chief Christopher Fabec.

Also present: Leasa Lura, Ken Wangen, Karen Evans, Travis Dillman, and Jim Sherman.

A motion was made by Greg Edland, seconded by Danny Schuchard, to approve minutes of the regular Council Meeting on November 12, 2018 with the correction of the spelling of Edgeley. All voted aye. Motion carried.

A motion was made by Barb Eli, seconded by Greg Edland, to approve consent agenda items:

1. Motion to ratify the following game of chance permit issued by the City Auditor: #909 to CHS Student Council for a calendar raffle.
2. Motion to approve Horse Race North Dakota's gaming site authorization beginning January 1, 2019 and ending June 30, 2019 at the Chieftain Sports Bar and Grill.
3. Motion to approve the 2019 House Moving License.
Carrington House Moving
4. Motion to approve the 2019 Gas Fitter's Licenses.
Rusty Kollman, Fandrich Heating & Air, Sherman Plumbing & Heating, Schulz Plumbing and Heating, Larsen Plumbing and Heating, Lunseth Plumbing and Heating, M & C Plumbing and Heating, Mike Larsen, Bakkegard & Schell, Inc.
5. Motion to approve the 2019 Plumbing Licenses.
Schulz Plumbing & Heating, Larsen Plumbing & Heating, Lunseth Plumbing & Heating, M & C Plumbing & Heating, Mike Larsen, Sherman Plumbing & Heating
6. Motion to approve the 2019 Beer & Liquor Licenses.
Shamrock Bar, Klein's Hospitality DBA Chieftain Motor Lodge, Finch's Five Spot, Foster County Historical Society, Cobblestone Inn & Suites, Central City Lanes, Casey's General Store, CBS', Garden Gate, DK Freeman, LLC and Petal & Stems
7. Motion to approve the 2019 Sunday Opening Beer & Liquor Licenses.
Shamrock Bar, Finch's Five Spot, DK Freeman, LLC, Cobblestone Inn & Suites, Central City Lanes, Casey's General Store, CBS' Bar & Grill
8. Motion to approve the 2019 Trailer Coach Park License.
Westside Trailer Park
9. Motion needed to approve Shamrock Bar's request(s) for a beer, wine, & liquor extension to the armory on January 12, 2019 from 5 pm to 12 am.

All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve Planning & Zoning recommendation of re-appointment of Faye Pederson and Brad Weninger to three year terms on the board. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Barb Eli, to approve the Airport Board's recommendation of re-appointment of Doug Schroeder to a five year term on the board. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Greg Edland, to authorize Mayor Erdmann to sign the DN Department of Transportation's cost participation and maintenance agreement for the US Hwy 52 rehabilitation from the junction of US 281/ND 200 to 7th St. S. All voted aye. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief, Ken Wangen, reported the following: They had no city calls and two rural calls since the last report, received the Otto Bremer grant for \$90,000 to fully fund their SCBA project, waiting to hear back from a Forestry service grant, 3rd reading to change bi-laws, and resealing the overhead doors at the fire hall.

FINANCE & LEGAL:

Councilperson, Barb Eli, informed council they had met today. City Assessor Olson attended to provide the Committee with an update, noting that some houses don't have house numbers, we are waiting on Houston Engineering to complete their water rate analysis, month-end auditors report, approved residents to have a 2nd green tote with an additional charge of \$25/tote, and discussion on an individual wanting to rent space in the armory for an art and photography studio.

A motion was made by Danny Schuchard, seconded by Greg Edland, to approve the 2018 year-end transfers. All voted aye. Motion carried. The transfers are as follows:

From St. Imp '02 to Equipment \$79,516.81
From St. Imp '02 to WA Rev Bonds '08 \$36,964.50
From St. Imp '02 to 13-14 Wa & St \$552,088.39
From Sales tax (infrastructure) to 13-14 Wa & St \$195,987.67
From Sales tax (infrastructure) to Paving Dist 05-1 \$2,070.97
From Sales tax (infrastructure) to Wa Pl Proj. 09-10 \$272,232.09
From General fund to Fire Department \$7,300
From General fund to Library \$10,000
From Sales Tax (infrastructure) to Water \$9,771.39
From Water fund to USDA Reserve \$39,284
From Sales Tax (infrastructure) to Inert Landfill Reserve \$3,090
From New 1% Sales Tax to Street Imp. 2014-1 \$300,000
From Sewer Reserve to General Fund \$78,910.00
From Si Sew SRF to General Fund \$49,180.76

From New 1% City Sales Tax to USDA Reserve \$134,201.91

JDA/CEDD:

Denise Schuchard, Economic Development Director, informed council minutes were in their packet.

A motion was made by Barb Eli, seconded by Greg Edland, to approve the employee education sponsorship grant to Chase Pederson/Wholesale Ag for \$3,000 from JDA. The sponsoring business also gives \$3000 towards his education. The grant won't be given out until after the employee has worked for Wholesale Ag for 12 months, submit certificate of completion and invoices from business. The following voted in favor: Edland, Roundy, Schuchard, and Eli. Against: None. Motion carried.

AIRPORT:

Mitchell Otten, Public Works Director informed council the building is up, lights parts were ordered, wireless internet was installed in two hangers, and wifi controlled thermostats.

CVB:

Mayor Erdmann told council that minutes were in the council packet.

LIBRARY:

Councilperson, Barb Eli, reported that Rusty Kollman had replaced the furnace.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had a meeting tonight and discussed: sewer lining, clean-up letters were sent with some not in compliance, boiler repairs in armory, washing and painting the shop, new water plant operator, Cassidy Vandehoven, has started, and working on curb stop repair and general maintenance.

A motion was made by Greg Edland, seconded by Troy Roundy, to have Interstate Engineering submit a loan application for an SRF loan in case we need for the 2019 sewer lining project. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Barb Eli, to approve Progressive Estimate #7 in the amount of \$52,055.55 to J & J Striping for the inert landfill. The following voted in favor: Schuchard, Eli, Roundy, and Edland. Against: None. Motion carried.

A motion was made by Greg Edland, seconded by Troy Roundy, to approve the change order to close out the project and extend the completion date to November 16, 2018 and proceed with final close-out. All voted aye. Motion carried.

BUILDING OFFICIAL:

Public Works Director, Mitchell Otten, reported there were no building permits since the last report.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Roundy, Edland, Schuchard, and Eli. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Troy Roundy, seconded by Greg Edland, to adjourn. All voted aye. Motion carried.

Adjourned at 7:57 PM

Jennifer Gast, City Auditor

Tom Erdmann, Mayor