

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, October 14, 2019 at 7:30 PM, at City Hall. Mayor Thomas Erdmann presiding.

The following members of Council and City Departments were present: Trygg Olson, Troy Roundy, Greg Edland, Al Trader, Doug Smith, Leo Ryan, Nathan Kruse, Jason Wolsky, Pam Jerome, and Jennifer Gast.

Absent: Councilmen Danny Schuchard.

Also present: Ken Wangen, Kathy Wiederholt, and Karen Evans.

Mayor Erdmann expressed Council's sympathy to Public Works Director Jason Wolsky and his family on the passing of his father.

A motion was made by Smith, seconded by Trader, to approve minutes of the regular Council Meeting on September 9, 2019 and Special City Council Meeting on September 30, 2019. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve consent agenda items: Garden Gate's request for a beer, wine, and liquor extension to the Armory on November 16, 2019 from 9:00 AM to 3:00 PM and to ratify the following game of chance permit issued by the City Auditor: #924 to Foster County Fair Board for a calendar raffle, #925 to Post Prom Committee for a calendar raffle, #926 to Carrington Health Center DBA CHI St. Alexius Health Carrington for a raffle, #927 to Knights of Columbus for a sports pool, and #928 to Knights of Columbus for a calendar raffle. All voted aye. Motion Carried.

Mayor Erdmann opened a public hearing on the City of Carrington using Community Development Block Grant funds for emergency water repairs.

A motion was made by Trader, seconded by Smith on the second reading and passage of Ordinance No. 261 amending Chapter 2 of the Code of the City of Carrington, North Dakota by adding article 8 relating to the "Authority of the City of Carrington to engage in enterprise activities." The following voted in favor: Edland, Roundy, Trader, Olson, and Smith. Against: None. Motion carried.

A motion was made by Olson, seconded by Edland on the second reading and passage of Ordinance No. 262 to amend Article IV Chapter 30 of the Code of the City of Carrington. The following voted in favor: Trader, Olson, Smith, Roundy, and Edland. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Chief Wangen reported: they had 3 calls since last meeting; accepted a bid on old 22 from Pingree for \$3000.00; 11 Fire fighters attended a pump operation class; Jason Wolsky and Chief Wangen will be attending the instructors conference in Devils Lake; children from

Pingree/Buchanan, Carrington preschool, and one class from Carrington kindergarten came for fire prevention week; and Wangen and Wolsky will be giving a presentation to special needs students on cooking and garbage fires at the Carrington school.

FINANCE & LEGAL:

Mayor Erdmann informed council they had met today and discussed: Council meeting for November changed to Wednesday, November 13, 2019 due to Veterans Day; Chapter 7 tree ordinance needs to be revised; no economic development employee has been hired; checking into remodeling city hall offices; going paperless for Council packets; City sales tax down \$28,000.00 from 2018; and updating routers and switches for City Hall.

JDA:

Mayor Erdmann reported they are continuing to pursue and interview applicants and they have some funding requests.

A motion was made by Roundy, seconded by Trader, to approve JDA's recommendation to approve using \$8,000.00 of Economic Development funds for a matching grant from the State of ND for \$21,000.00 to be used for the Strategic Plan. The following voted in favor: Olson, Smith, Edland, Trader, and Roundy. Against: None. Motion carried.

A motion was made by Trader, seconded by Edland, to approve JDA's recommendation of a façade grant/business improvement project to Hope Carr, Lioness, for \$975.00 per façade grant guidelines. The following voted in favor: Smith, Roundy, Edland, Trader, and Olson. Against: None. Motion carried.

A motion was made by Trader, seconded by Edland, to approve JDA's recommendation of a child care grant to Katherine Biel, Kate's Daycare, for 4 full time equivalent childcare slots for a total of \$4,000.00. This will pay out 50% immediately, 25% at six months, and 25% at nine months. The following voted in favor: Trader, Olson, Roundy, Edland, and Smith. Against: none. Motion carried.

A motion was made by Edland, seconded by Al Trader, to approve JDA's recommendation to Chase & Ashley Biel, 813 Sales LLC, to utilize the BND Flex Pace interest buy down program for a period not to exceed 10 years and upon completion of the interest buy down they will be required to repay the amount invested by the City's Economic Development funds. The following voted in favor: Roundy, Smith, Trader, Olson, and Edland. Against: None. Motion carried.

A motion was made by Smith, seconded by Olson, to approve JDA's recommendation to participate in the Christmas Cash program with an \$8,500.00 grant to the Chamber of Commerce. The following voted in favor: Edland, Roundy, Trader, Olson, and Smith. Against: None. Motion carried.

AIRPORT:

Public Works Director Wolsky reported the repainting in the hanger is completed and the Airport board purchased a courtesy car.

CVB:

Mayor Erdmann reported he had attended the meeting.

LIBRARY BOARD:

Auditor Gast reported minutes were in packets and a hand out on table. Mayor Erdmann informed council Michelle Seil was hired as the new Library Director.

POLICE DEPARTMENT:

Councilman Trader reported they had one new application, Nathan is over on PTO and they will meet with Auditor Gast to resolve this, looking at bringing in private sector security for dances, and Tahoe is in for service.

TREE BOARD:

Councilman Edland reported they had met and Kathy Wiederholt has done a tree inventory in the city and they are thinking about doing a tree replacement instead of removal reimbursement.

Kathy Wiederholt addressed council regarding the Carrington community tree inventory that she completed at the end of September 2019 and the Emerald Ash Borer.

PUBLIC WORKS:

Mayor Erdmann thanked Jason and his crew for their snow removal work during the recent storm.

Councilman Roundy reported the Highway 281 project is 95% finished, retaining wall on 3rd St North's footing has been poured, had two water breaks 4th St N and 2nd St N, Storm sewer repair on 5th St N. and they have been flushing hydrants.

BUILDING OFFICIAL:

Public Works Director Wolsky reported 8 building permits since last report and Planning & Zoning are recommending going to a standard setback, which will be considered at Organizational Review Committee.

Karen Evens, Director Tax Equalization, reported Vanguard Appraisals Inc. has all the resident and commercial building values set and will have the values to her by the end of the year.

A motion was made by Olson, seconded by Edland, to approve the committee reports as presented. All voted aye. Motion carried.

Mayor Erdmann closed the hearing on the Community Development Block Grant for emergency water repairs. No one commented and no written comments were received.

A motion was made by Smith, seconded by Trader, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Roundy, Trader, Olson, Smith, and Edland. Against: None. Motion carried.

Mayor Erdmann reminded Council the next regular council meeting is Wednesday, November 13, 2019 and the next Foster County/Carrington Complete Count Committee meeting is at City Hall on Tuesday, October 22, 2019 at 7:00 PM.

There being no further business to come before the council a motion was made by Olson, seconded by Roundy, to adjourn. All voted aye. Motion carried.
Adjourned at 8:27 PM

Jennifer Gast, City Auditor

Tom Erdmann, Mayor