

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, January 14, 2019 at 7:30 PM, at City Hall. Mayor Thomas Erdmann presiding.

The following members of council and city departments were present: Troy Roundy, Danny Schuchard, Al Trader, Trygg Olson, Barb Eli, Leo Ryan, Mitchell Otten, Nathan Kruse, Denise Schuchard, Pam Jerome, and Jennifer Gast.

Absent: Councilmen Greg Edland.

Also present: Leasa Lura, Ken Wangen, Karen Evans and Travis Dillman.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve minutes of the regular Council Meeting on December 10, 2018 as presented. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Trygg Olson, to approve consent agenda item:

Motion to ratify the following game of chance permit issued by the City Auditor: #910 to Friends of Cross Roads Golf Club for a calendar raffle, #911 to Knights of Columbus for a sports pool, #912 to Lions Club for a sports pool, #913 to Carrington Health Center DBA CHI St. Alexis Health Carrington for a raffle. All voted aye. Motion carried.

Travis Dillman of Interstate Engineering addressed Council regarding close out of Inert Landfill Project.

A motion was made by Trygg Olson, seconded by Danny Schuchard, to approve change order #1, a reduction of \$6,027.25 in the contract price, to J & J Striping. The following voted in favor: Roundy, Schuchard, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli to approve Progressive Estimate #8, Final, to J & J Striping, for \$13,147.08. The following voted in favor: Eli, Olson, Trader, Schuchard, and Roundy. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Danny Schuchard, to authorize Auditor Gast to sign the project initiation and acceptance form, initiation of operation form, certification of payrolls and statement of compliance form, and certification of compliance with American iron and steel requirements form. The following voted in favor: Trader, Roundy, Olson, Eli, and Schuchard. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief, Ken Wangen reported the following: they had 5 calls since the last report, yearend report was 35 city calls and 27 rural calls, applied for a Forestry Service grant and Bremer grant and received both.

ORGANIZATIONAL REVIEW:

Auditor Gast reported they had met January 10th and discussed: Policy changes and employee training.

A motion was made by Al Trader, seconded by Danny Schuchard, to approve the addition of policy 2.12 Training and Development to the Personnel Policy. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Danny Schuchard, to approve the addition of policy 4.21 Substance Abuse Testing to the Personnel Policy. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve under Policy 2.01 Equal Employment Opportunity, B. Candidates of the Personnel Policy: Insert All new hires will be subject to a background check. All voted aye. Motion carried.

FINANCE & LEGAL:

Councilwoman Barb Eli informed council they had met and discussed: Renting the Armory to JO Volleyball, Dalstad & Ryan lease, and Auditor Gast negotiated the interest at Bank Forward from .25% to 1.9%.

A motion was made by Troy Roundy, seconded by Al Trader, to rent the Armory to JO Volleyball, February through May, Sundays 5:30 – 9:00 and either Tuesdays or Fridays 6:00 – 9:00, for \$35.00 per day. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Troy Roundy, to extend Dalstad & Ryan’s lease for 3 years with option of 3 more years at \$600.00 per month. All voted aye. Motion carried.

JDA/CEDD:

Denise Schuchard, Economic Development Director, informed council they had met and discussed: appointment of new officers, Housing Incentive application by Jerad Miller, transfer of \$50,000.00 from JDA to Water fund, EDND membership, and Duchessa Gelato and Iron Fit were highlighted in the EDND booklet as “success stories”.

A motion was made by Al Trader, seconded by Danny Schuchard to approve the appointment of Brenda Bush, Chris Mertz, and Matt Paulson, to replace Dennis Swanson, Paul Roller, and Randy Hooey on the JDA board for terms of 3 years. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve a housing incentive tax abatement of \$2,900.00 over 2 years, for Jerad Miller as per the incentive program. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Al Trader to transfer \$50,000.00 from the JDA to the City Water fund. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Troy Roundy, to approve paying \$525.00 for an EDND membership for Denise Schuchard. The following voted in favor: Eli, Olson, Trader, Schuchard, and Roundy. Against: None. Motion carried.

AIRPORT:

Public Works Director Mitchell Otten informed council the hanger project is considered substantially complete.

EM/911 COORDINATOR:

Auditor Gast told council report was placed on the table in front of them.

CVB:

Mayor Erdmann told council that minutes were in the council packet.

LIBRARY:

Auditor Gast told council report was placed on the table in front of them.

POLICE COMMITTEE:

Councilman Al Trader informed council they had met and discussed: resignation of Chief Fabec, Sergeant Kruse is the acting Chief at this time, Sergeant Nathan Kruse coverage of PTO, they have a new laptop on order and a refurbished lap top courtesy of Emergency Management, and they are advertising for a new police chief.

A motion was made by Barb Eli, seconded by Danny Schuchard, to approve 40 hours of PTO payout to Nathan Kruse. The following voted in favor: Roundy, Olson, Eli, Trader, and Schuchard. Against: None. Motion carried.

TREE BOARD:

Auditor Gast reported a meeting is scheduled for January 24th.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had a meeting tonight and discussed: Cleaning and Painting the shop, new tire on the payloader, and Jordan Wolf reported they are processing over 300,000 gallons of water a day with over 148,000,000 gallons processed last year.

BUILDING OFFICIAL:

Public Works Director, Mitchell Otten, reported 2 building permits since the last report.

A motion was made by Troy Roundy, seconded by Trygg Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Trader, Schuchard, Eli, Olson, and Roundy. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Danny Schuchard, to adjourn. All voted aye. Motion carried.

Adjourned at 8:12 PM

Jennifer Gast, City Auditor

Tom Erdmann, Mayor