

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, September 11, 2017, at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Doug Smith, Troy Roundy, Danny Schuchard, Al Trader, Trygg Olson, Barb Eli, Mitchell Otten, Randy Munkeby, Denise Schuchard, Stacey Rzaszutak, and Jennifer Gast.

Absent: Leo Ryan.

Also present: Leasa Lura, Karen Evans, Ken Wangen, Abby Geroux, and Travis Iverson.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve minutes as presented. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the following game of chance permits issued by the City Auditor: #877 to Knights of Columbus for a calendar raffle, #878 to Sacred heart Altar Society for a raffle, and #879 to Carrington High School- National Honor Society for raffle. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to authorize Mayor Fandrich to sign ND Department of Health Lab Services Contract beginning January 1, 2017 through December 31, 2017. All voted aye. Motion carried.

A motion was made by Doug Smith, seconded by Trygg Olson, to approve the appointment of Shirley Olson as City Assessor. The following voted in favor: Roundy, Schuchard, Trader, Olson, Eli and Smith. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve the Carrington Airport's request for Equipment break-down insurance coverage with the airport paying one-third of the cost and the City paying two-thirds of the cost. The following voted in favor: Eli, Olson, Trader, Schuchard, Roundy, and Smith. Against: None. Motion carried.

A motion was made by Barb Eli, seconded by Al Trader, to approve certifying levies for 2018 Preliminary Budget. The following voted in favor: Roundy, Smith, Schuchard, Olson, Eli, and Trader. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve advertising the Notice of Public Hearing on the 2018 budget for Wednesday, September 27, 2017 at 6:30. All voted aye. Motion carried.

### **COMMITTEE REPORTS**

#### **FIRE DEPT:**

Fire Chief, Ken Wangen reported they had a fuel spill and a 2<sup>nd</sup> reading of the by-laws, and auto extrication will be done.

#### **FINANCE & LEGAL:**

Councilwomen Barb Eli informed council they had met and discussed the following: Joel Lemer and Jay Kulsrud came from the Fair Board and discussed their large water bill.

A motion was made by Al Trader, seconded by Doug Smith, to approve 2 ½ percent raises for the 2018 budget. The following voted in favor: Roundy, Trader, Smith, and Eli. Against: Schuchard and Olson. Motion carried.

A motion was made by Troy Roundy, seconded by Al Trader, to approve a six percent raise for Jennifer Gast, City Auditor. The following voted in favor: Smith, Roundy, Schuchard, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Al Trader, to approve the JDA budget with the exception of a zero percent raise for JDA director, Denise Schuchard. The following voted in favor: Olson, Eli, Trader, Roundy, and Smith. Against: Schuchard. Motion carried.

**JDA/CEDD:**

Economic Development Director, Denise Schuchard informed council the JDA they met and discussed a couple grant applications and video promotion.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve the request from Kate LeLoux for \$1000 per the grant guidelines. The following voted in favor: Trader, Schuchard, Smith, Roundy, Olson, and Eli. Against: None. Motion carried.

A motion was made by Barb Eli, seconded by Al Trader, to approve JDA's recommendation for JDA to act as the fiscal agent for Van Bedaf's Dairy APUC grant. The following voted in favor: Smith, Eli, Olson, Trader, Roundy, and Schuchard. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Troy Roundy, to approve JDA's recommendation for the purchase of 100 flash drives at \$5.99 each with Denise Schuchard's business card imprinted on one side and the ND Find the Good Life logo on the other. The following voted in favor: Olson, Trader, Roundy, Smith, and Schuchard. Against: Eli. Motion carried.

**AIRPORT:**

Mitchell Otten, Public Works Director informed council the last coat of paint was done.

**EMERGANY MANAGER:**

Ken Wangen reported on September 21<sup>st</sup> and October 5<sup>th</sup> are Table Top exercises.

**CVB:**

Stacey Rzaszutak reported they had met and discussed Public Works Director, Mitchell Otten's request for help with purchasing new Christmas decorations.

**LIBRARY:**

Councilperson, Barb Eli, reported they have hired a library assistant, Brynna Jones, who started September 5th.

**POLICE:**

Councilman Doug Smith informed council they had a short meeting tonight and discussed that #28 unit was back at Bessette's for more repairs.

**PUBLIC WORKS:**

Councilman, Danny Schuchard, informed council they had met tonight and discussed the following: the bubbler system is old and needs to be replaced, Jennifer and Mitchell are going to water rate training, Jason Hovdness will be repairing 4 curb stops this fall.

A motion was made by Doug Smith, seconded by Troy Roundy, to approve resolution authorizing for filing the application for ND Department of Health loan for the Clean Water Act. The following voted in favor: Olson, Schuchard, Roundy, Smith, Trader, and Eli. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Doug Smith, to purchase a new lagoon bubbler system in the amount of \$11,800, which will be paid for by the one percent sales tax. The following voted in favor: Trader, Olson, Eli, Roundy, Schuchard, and Smith. Against: None. Motion carried.

A motion was made by Barb Eli, seconded by Troy Roundy, to approve changing the rate for mowing empty lots from \$40 to \$150. The following voted in favor: Smith, Roundy, Schuchard, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Al Trader, to approve selling the 1980 Plow truck with the reserve at \$2,000. The following voted in favor: Roundy, Eli, Olson, Trader, Smith, and Schuchard. Against: None. Motion carried.

**RENAISSANCE ZONE:**

The renaissance zone has expired and cannot be reapplied for.

**BUILDING OFFICIAL:**

Public Works Director Mitchell Otten reported he's been doing roofing permits.

A motion was made by Troy Roundy, seconded by Al Trader, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Doug Smith, seconded by Barb Eli, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Schuchard, Trader, Olson, Smith, Roundy, and Eli Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Troy Roundy, to adjourn. All voted aye. Motion carried.

Adjourned at 8:08 PM

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Jennifer Gast, City Auditor

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Neil Fandrich, Mayor