

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, September 10, 2018 at 7:30 PM, at City Hall. Mayor Thomas Erdmann presiding.

The following members of council and city departments were present: Troy Roundy, Barb Eli, Al Trader, Danny Schuchard, Leo Ryan, Mitchell Otten, Christopher Fabec, Denise Schuchard, Pam Jerome, and Jennifer Gast.

Absent: Trygg Olson and Greg Edland.

Also present: Leasa Lura, Ken Wangen, Jess Earle, Travis Dillman, Lee Wahlund, Ben Aaseth, and Karen Evans.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve minutes of the regular council meeting from August 13, 2018. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve consent agenda items:

1. Resolution to approve change in designated official on application for ND Department of Health loan for the Clean Water Act.
2. Motion to remove Trygg Olson from Bank Forward signature card and add Al Trader, Council President, to signature card.
3. Motion to approve Progressive Estimate #6 to J & J Striping in the amount of \$11,779.00 for work completed on the inert landfill.

The following voted in favor: Roundy, Schuchard, Trader, and Eli. Against: none. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve Planning & Zoning's recommendation of Auditors lot 217, and Auditors lot 218-A and 218-B a replat and subdivision of Auditors lot 218, being part of the northeast quarter section 24, Township 146 North, Range 67 West of the fifth principal meridian, Wyard Township, Foster County, North Dakota. Contingent upon title opinion and updated abstract. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve a prorated 2018 Beer & Liquor license to Eric Zink DBA Harley's Place contingent upon closing date of sale/purchase. The following voted aye: Roundy, Schuchard, and Eli. Against: Trader. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve a prorated 2018 Sunday Opening Beer & Liquor license to Eric Zink DBA Harley's Place contingent upon closing date of sale/purchase. The following voted aye: Roundy, Schuchard, and Eli. Against: Trader. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief, Ken Wangen reported the following: They had one city call and eight rural calls since the last report, he is working with Casey’s Corporation on fuel spills and the Turn Out project is basically complete.

FINANCE & LEGAL:

Councilwoman Barb Eli informed council they had met and discussed the water negotiations, Brian Harrington retiring December 5th, NDLC fall conference is September 13th – 15th with City Hall being closed Friday, instate travel food rate reimbursements, and sanitation and water rates.

A motion was made by Al Trader, seconded by Troy Roundy, to approve travel food rates to: 1st quarter \$7.00, 2nd quarter \$10.50 and 3rd quarter \$17.50. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve raising residential sanitation rates from \$20.00 per month to \$25.00 per month, beginning with the October 25th billing. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve the following rate structure for commercial sanitation going from \$6.00 per cubic yard to \$6.75 per cubic yard.

Dumps/ wk	Tote	1.5 Yard	2 yard	3 yard	4 yard	6 yard	8 yard	10 yard
1	25.00	43.84	58.46	87.68	116.91	175.37	233.82	292.28
2		87.68	116.91	175.37	233.82	350.73	467.64	584.55
3		131.52	175.37	263.05	350.73	526.10	701.46	876.83
4		175.37	233.82	350.73	467.64	701.46	935.28	1169.10

All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Danny Schuchard to remove the SI/WI (\$1.25) and WSC (\$2.00) line items from the utility bill, beginning with the October 25th billing. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to apply the WI (\$1.25) and WSC (\$2.00) to the base charge on the sewer line item by increasing sewer charges from \$13.50 to \$16.75 on water bills beginning with the October 25th billing. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Barb Eli, to raise rural water minimum monthly fee from \$35.00 to \$40.00 for the first 350cf and the overage to increase to \$7.15 per 100 cf. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to reduce the general fund mill levy request on the preliminary budgeted statement by five mills. All voted aye. Motion carried.

JDA/CEDD:

Denise Schuchard, Economic Development Director, informed council they had met September 4th, had a meeting with Dean Hafner and he will be deeding Lot #1 Airport addition (holding pond) back to the city, and the Governor or a representative of his office will be visiting Carrington on October 2nd for his Main Street Initiative.

AIRPORT:

Mitchell Otten, Public Works Director informed council they are working on the foundation of the hanger project and the fuel master system has been updated.

EMERGENCY MANAGEMENT:

Emergency Manager, Jess Earle, reported the following: she has been to the ND Emergency Management Association Conference & the 911 conference, September 20th is the Presidential Alert test, 911 fee is increasing, full scale exercise October 5th at the courthouse, and talked about training personnel on active shooter situations.

CVB:

Mayor Erdmann told council that minutes were in council packet.

LIBRARY:

Councilwoman Barb Eli told council they haven't met.

POLICE COMMITTEE:

Councilman Al Trader informed council they had met tonight and discussed: a lot of citations have been issued in August, bracket for the computer has been ordered, they have received their body cameras, introduced Officer David Antal and he took his oath, and met with Dr. Duchscherer at the school.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had a meeting tonight and discussed: street sweeper, bids to repave, lights on the west side of Main Street have been removed and will be replaced with wood poles by Ottertail, the landfill is almost done, and parts have been ordered for converting three fire hydrants.

A motion was made by Al Trader, seconded by Troy Roundy, to authorize the purchase of a 2004 street sweeper for \$26,500.00 and a \$2,500.00 delivery charge paid out of quarter percent sales tax money with the old sweeper being put out on bids. The following voted in favor: Eli, Roundy, Trader, and Schuchard. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Al Trader, to approve authorizing Tristate Paving to pave the six spots in town caused by water breaks, for a cost of \$10,200.00, paid out of quarter percent sales tax money. The following voted in favor: Trader, Schuchard, Eli, and Roundy. Against: None. Motion carried.

BUILDING OFFICIAL:

Public Works Director, Mitchell Otten reported working on two plat changes and building permits.

A motion was made by Barb Eli, seconded by Danny Schuchard, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Roundy, Schuchard, Trader, and Eli. Against: None. Motion carried.

Mayor Erdmann informed council there will be a Public Hearing on the budget at 6:30PM on September 25, 2018, at City Hall and Regular council meeting at 7:30PM on October 8, 2018, at City Hall.

There being no further business to come before the council, a motion was made by Troy Roundy, seconded by Danny Schuchard, to adjourn. All voted aye. Motion carried.

Adjourned at 8:38 PM

Jennifer Gast, City Auditor

Tom Erdman, Mayor