

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, August 14, 2017 at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Al Trader, Troy Roundy, Doug Smith, Danny Schuchard, Barb Eli, Trygg Olson, Mitchell Otten, Randy Munkeby, Denise Schuchard, Leo Ryan, Pam Jerome, and Jennifer Gast.

Absent: None.

Also present: Leasa Lura, Karen Evans, Ken Wangen, Jess Earle, Travis Dillman, Wade Senger, and Marianne Doeling.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve minutes as presented. All voted aye. Motion carried.

Marianne Doeling, President of CHI St. Alexius Health Carrington, addressed council regarding the new nurse practitioners student loan replacement program (SLRP).

A motion was made by Barb Eli, seconded by Danny Schuchard, to approve Foster County Soil Conservation Districts request to have the armory as a backup location for their Eco Ed Day September 6, 2017 from 9:00 am to 3:00 pm and waive the rental fee. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve the requests by Harley's Place for beer & liquor extensions on the following dates: to the fairgrounds on September 30, 2017 from 4:00 pm to 12:00 am, and from 12:00 am to 12:30 am on October 1, 2017; to the armory on November 18, 2017 from 4:00 pm to 12:00 am and 12:00 am to 12:30 am on November 19, 2017. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve a gaming site authorization to Carrington Youth Center for a raffle. All voted aye. Motion carried.

A motion was made by Barb Eli, seconded by Al Trader, to direct assessment to be levied for the payment of cost of the 2014-1 project in the amount of \$4,913,040.09. The following voted in favor: Schuchard, Roundy, Smith, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Doug Smith, to direct assessment to be levied for the payment of cost of the 2014-2 project in the amount of \$676,613.52. The following voted in favor: Trader, Olson, Eli, Roundy, Schuchard, and Smith. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Troy Roundy, to direct assessment to be levied for the payment of cost of the 2014-3 project in the amount of \$251,474.91. The following voted in favor: Roundy, Smith, Schuchard, Trader, Eli, and Olson. Against: None. Motion carried.

A motion was made by Barb Eli, seconded by Al Trader, to direct assessment to be levied for the payment of cost of the 2015-1 project in the amount of \$539,427.07. The following voted in favor: Olson, Eli, Trader, Schuchard, Roundy, and Smith. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Trygg Olson, to set compensation for the Special Assessment Commission members at \$150.00 per member for each project. The following voted in favor: Smith, Schuchard, Trader, Olson, Roundy, and Eli. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Troy Roundy, to approve Central City Lumber's request of the vacation of the avenue described as follows: that certain avenue called Cottonwood Avenue, which is approximately 650 feet in length running north and south along the east side of that portion of Cottonwood Avenue is Lots 1 and 2, Golden Acres Addition to the City of Carrington and along the west side of that portion of Cottonwood Avenue is Auditor's lot 115 located in SW ¼ of Section 20, Township 146, Range 66, Foster County, North Dakota. The following voted in favor: Eli, Trader, Schuchard, Smith, Roundy, and Olson. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief, Ken Wangen reported the following: 2 rural calls and 6 city calls with 2 being false alarms, had training night on July 24, 2017, did a PR event with Dr. Garr, participated in National Night Out, department had a first reading of their new by laws, they are reviewing replacement schedule for gear, brought in a new fire fighter who will be on a 6 month probation, and they are stepping up community awareness and home safety.

FINANCE & LEGAL:

Councilwomen Barb Eli informed council they had met and discussed the following: retaining Interstate Engineering Inc. to help with the special assessments, raising the price of the armory deposit, Waste Management donation allocation, and Public Works & Water Plant employee certification incentive policy.

A motion was made by Al Trader, seconded by Trygg Olson, to retain the services of Interstate Engineering Inc. to help with the special assessment. The following voted in favor: Schuchard, Roundy, Smith, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Troy Roundy, to raise the armory rental deposit from \$25.00 to \$100.00. The following voted in favor: Trader, Eli, Olson, Roundy, Smith, and Schuchard. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to award the annual \$500.00 donation from Waste Management to the Carrington swimming pool fundraiser. The following voted in favor: Schuchard, Roundy, Trader, Smith, Eli, and Olson. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to implement an employee certification incentive policy for the Water and Public Works departments. The following certifications are eligible for compensation: Waste Water Distributions: level I & II, Waste Water Collection: level I & II, Water Treatment: level I, II, & III, Water Distribution: level I & II. After the completion of each first level certification, \$.50 will be added to your base pay level. After the completion of each second level certification, \$.75 will be added to your base pay level. After completion of the third level certification, \$1.00 is added to your base pay level. Upon successful completion of the certification, the Public Works Director receives confirmation of successful completion. The PW Director notifies the Auditor's office and the change in pay becomes effective with the next full pay period after receiving the test results. The following voted in favor: Smith, Roundy, Schuchard, Trader, Olson, and Eli. Against: None. Motion carried.

JDA/CEDD:

Economic Development Director, Denise Schuchard informed council the JDA did not meet in August as nothing required any action and they are at the final edit of the promotional video for Carrington.

AIRPORT:

Mitchell Otten, Public Works Director informed council the air conditioner in the lounge has been replaced. The runway project is almost complete, they will be back in 30 days to complete painting and he is working with the FAA on NOTAM.

EMERGENCY MANAGER:

Jess Earle, Emergency manager reported the following: they have 4 out of 5 of the sirens working, issue with the siren on the west side appears to be a bird's nest and might be jammed, a screen on the siren by Bessette Motors needs to be replaced, state water commission is requiring a permit for pumping water, she is working on updating the emergency operations standard guide, anyone who works in the emergency operation center needs to have incident command courses 100, 200, 700, 800, and 300, 400 for admin.

LIBRARY:

Deputy Auditor Pam Jerome informed council minutes were in council packet and the board is working on interviewing for a new employee.

POLICE:

Councilman Doug Smith informed council they had a short meeting tonight where they discussed the doors for the front of the PD are ordered and they are working on pricing for a new patrol vehicle.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had met tonight and discussed the following: employee certification incentive policy for the Water and Public Works departments, Tri-State Paving, North Dakota Water Conference, Dillon Flemmer started July 25th and sounds like he's been a good asset for the city, painting, and crack sealing.

A motion was made by Troy Roundy, seconded by Barb Eli, to approve the bid of \$20,980.00 from Tri-State Paving to fix the 17 spots in town that have been dug up. The following voted in favor: Trader, Schuchard, Roundy, Smith, Eli, and Olson. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Al Trader, to approve sending Mitchell Otten, Jason Wolsky, and Brian Harrington to the North Dakota Water Conference in Fargo October 17-19, 2017. The following voted in favor: Roundy, Schuchard, Smith, Trader, Olson, and Eli. Against: None. Motion carried.

BUILDING OFFICIAL:

Public Works Director Mitchell Otten reported he's been doing roofing permits.

A motion was made by Troy Roundy, seconded by Trygg Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Doug Smith, seconded by Trygg Olson, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Eli, Olson, Trader, Smith, Roundy and Schuchard. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Barb Eli, to adjourn. All voted aye. Motion carried.

Adjourned at 8:23 PM

Jennifer Gast, City Auditor

Neil Fandrich, Mayor