

## APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, August 8, 2016, at 7:35 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Barb Eli, Al Trader, Troy Roundy, Trygg Olson, Danny Schuchard, Doug Smith, Dan Trosen, Randy Munkeby, Denise Schuchard, Pam Jerome, Abby Geroux, and Heather Carr.

Absent: None.

Also present: Ken Wangen, Jess Earle, Leasa Lura, Travis Dillman, Dennis Swanson, Karen Evans, Wade Senger, Joel Lemer, Rustin Coulter, Joy Coulter, and Gary Hoffman.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve minutes as presented. All voted aye. Motion carried.

Mayor Fandrich read the resignation from Auditor Heather Carr and thanked her for her years of service.

Dennis Swanson updated the council on the flower basket project and informed council they would like to do it again next year. Swanson also told council the Garden Club would like to adopt the roundabout and put flowers and grasses in the middle.

A motion was made by Danny Schuchard, seconded by Doug Smith, to allow the Garden Club to submit a plan to the state adopt a highway program for the roundabout. All voted aye. Motion carried.

Ruston Coulter addressed council regarding the damage to his basement and asked council to give him a letter stating this issue was fixed and asked council to remind people they need to maintain their backflow preventer.

Public Works Director, Dan Trosen will give Rustin Coulter a record of what was repaired.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the request of Dionn Schaaf, Foster County Soil Conservation District, to use the Armory at no charge on Wednesday, August 31, 2016 from 9:00AM – 2:30PM for EcoEd, as a backup location due to inclement weather. The following voted in favor: Eli, Olson, Trader, Schuchard, Smith, and Roundy. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve CHS sewer project plans and specs and advertise for bids. The following voted in favor: Roundy, Trader, Olson, Smith, Eli, and Schuchard. Against: None. Motion carried.

Travis Dillman, Interstate Engineering, informed council they opened bids on the AgroLiquid water line project on July 26, 2016. The winning bid was to Bohlman Trenching of Thompson ND for \$103,810.00. Council would like to table this until the developer's agreement has been signed.

A motion was made by Barb Eli, seconded by Danny Schuchard, to approve the request from Cole Broadwell of CBS' Bar & Grill to extend their liquor license to the Foster County Fairgrounds on Saturday, September 10, 2016 from 9:00AM – 4:00PM and Saturday, September 17, 2016 from 5:00PM – 12:30AM as presented. The following voted in favor: Trader, Eli, Olson, Smith, Schuchard, and Roundy. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve Progressive Est. #6 to Quam Construction for \$77,090.26. The following voted in favor: Roundy, Schuchard, Smith, Olson, Eli, and Trader. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve Progressive Est. #1 to Border States Paving for \$17,948.34, for work on 5<sup>th</sup> St N. The following voted in favor: Roundy, Smith, Schuchard, Trader, Eli, and Olson. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve Planning & Zoning recommendation on rezoning Lot 8, Block 82, Tyner's Addition to the City of Carrington and Conditional Use Permit to Shawn Neumiller from an R-2 to C1 to build storage units. The following voted in favor: Olson, Eli, Trader, Schuchard, Smith, and Roundy. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Doug Smith, to approve Planning & Zoning recommendation of Plat Hagel First Addition to the City of Carrington, replat of Auditors Lots 35, 36, and 36A in the S ½ of the S ½ of Section 19 T 140 N, R66W, Foster County, ND. The following voted in favor: Eli, Schuchard, Smith, Olson, Trader, and Roundy. Against: None. Motion carried

## **COMMITTEE REPORTS**

### **FIRE DEPT:**

Fire Chief, Ken Wangen reported the following: four runs since his last report, received a grant notification from Farm Credit for turn out gear, rejection from Burlington Northern Santa Fe, full scale exercise on August 27<sup>th</sup>, Transcaer on 27<sup>th</sup>, boots should be in this week, and equipment to handle multiple drop tanks are in and installed on the trucks.

### **FINANCE & LEGAL:**

Councilwoman, Barb Eli informed council they had met today at 4:30 PM and discussed the following: 2017 budget calendar is done, Heather's last day is September 7<sup>th</sup>, NDLC annual convention dates, and the records retention schedule.

A motion was made by Trygg Olson, seconded by Doug Smith, to approve destruction of the following items in accordance with the records retention schedule.

2009 & older: game of chance, payroll registers, bank statements (shred).

2011 & older: water stubs, receipts, invoice reports, check registers, beer and liquor licenses, transaction registers, meter readings, cat and dog licenses.

2014 & older: shut off notices.

The following voted in favor: Roundy, Smith, Schuchard, Trader, Eli, and Olson. Against: None. Motion carried.

### **JDA/CEDD:**

Economic Development Director, Denise Schuchard informed council they had met and discussed the following: Shopko has done almost 2 million dollars of taxable sales in the last nine months, and they had three funding requests this month.

A motion was made by Trygg Olson, seconded by Danny Schuchard, to approve the JDA recommendation to Vanessa McLaughlin/McLaughlin Natural Health for \$750.00 in job credits and a \$75.00 façade grant for signage. The following voted in favor: Olson, Eli, Trader, Schuchard, Smith, and Roundy. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Al Trader, to approve the JDA recommendation to Gerrit Bancroft/AgroLiquid for a grant of \$10,000.00 to assist with the cost of upsizing the water main to accommodate increased water flow. The following voted in favor: Trader, Schuchard, Smith, Roundy, Eli, and Olson. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve the JDA recommendation to Jim & Connie Carr/C&J Oil for a grant of \$15,000.00 towards the repair of the parking lot and a \$10,000.00 façade grant to be used towards the purchase/installation of a canopy. The following voted in favor: Olson, Eli, Roundy, Smith, Schuchard, and Trader. Against: None. Motion carried.

**AIRPORT:**

Dan Trosen, Public Works Director informed council they had met Wednesday and they are going to do a rejuvenation of the runway.

**EMERGENCY MANAGER:**

Emergency Manager, Jess Earle reported the following: held a full scale exercise on July 27, 2016, with Kensal assisting in traffic control, helped at National Night Out and did about 80 children's ID's.

**CVB:**

Economic Development Director Denise Schuchard informed council they had met and discussed updating city maps and the Birding festival went off without a hitch.

**LIBRARY:**

Deputy Auditor Pam Jerome reported no meeting in July.

**PUBLIC WORKS:**

Councilman Danny Schuchard informed council they had met tonight and discussed the following: talked with people about sewer problems, found and corrected four spots in the sewer lines, painting crosswalks, street sweeper quotes, and they are spraying for mosquitoes on Tuesdays and Thursdays.

**BUILDING OFFICIAL:**

Public Works Director, Dan Trosen told council there is one new house being constructed and all other projects are going good.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Al Trader, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Smith, Roundy, Schuchard, Trader, Eli, and Olson. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Doug Smith, seconded by Troy Roundy, to adjourn. All voted aye. Motion carried.

Adjourned at 8:24 PM