

A regular meeting of the City Council of the City of Carrington was held Monday, May 11, 2015, at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Barb Eli, Trygg Olson, Danny Schuchard, Al Trader, Josh Hoffman, Dan Trosen, Randy Munkeby, Leo Ryan, Denise Schuchard, Stacey Rzaszutak, and Heather Carr.

Absent: None.

Also present: Leasa Lura, Ken Wangen, Jess Earle, Sheila Harrington, David Magnus, Jerome Hoheisel, Travis Dillman, and Darwin Solberg.

A motion was made by Josh Hoffman, seconded by Al Trader, to approve the minutes as presented. All voted aye. Motion carried.

Mayor Neil Fandrich read a thank you card from the Dick Engel family.

A motion was made by Danny Schuchard, seconded by Al Trader, to appoint Doug Smith to City Council, filling vacancy left by the passing of Dick Engel. The following voted in favor: Trader, Olson, Eli, Hoffman, and Schuchard. Against: None. Motion carried.

City Attorney, Leo Ryan administered the Oath of Office to Doug Smith and Smith then took his seat at the table.

A hearing was held as advertised on an application from Fessenden Coop for a 10 year PILOT. No objections were received in writing nor did anyone appear.

A motion was made by Josh Hoffman, seconded by Danny Schuchard, to approve the request from Fessenden Coop Assn (DBA Central City Grain) for a 10 year Payment in Lieu of Taxes (PILOT). The following voted in favor: Schuchard, Eli, Olson, Trader, Hoffman, and Smith. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve Change Order #1 on St Imp District 2014-1. The following voted in favor: Hoffman, Trader, Olson, Eli, Schuchard, and Smith. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve the Engineer's Report and Directing Preparation of Detailed Plans and Specs for Water, Sewer, and St Imp Dist #2014-3. The following voted in favor: Eli, Schuchard, Olson, Smith, Trader, and Hoffman. Against: None. Motion carried.

A motion was made by Josh Hoffman, seconded by Danny Schuchard, to approve Engineer's Plans, Specs and Estimates for Water, Sewer, and St Imp Dist 2014-3. The following voted in favor: Hoffman, Trader, Smith, Olson, Schuchard, and Eli. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve the street closing request during the Foster County Fair, June 23-25th, 2015, of 16th Ave S from 3rd St. S to 4th St. S. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the following Game of Chance Permits issued by the City Auditor: #821 to Birding Drives Dakota for a raffle, #822 to Golden Acres Manor Foundation for a raffle, #823 to Golden Acres Manor Foundation for a raffle, #824 to Foster County Historical Society for a raffle, and #825 to Foster County 4-H Council for a raffle, #826 to Foster County FCE for a raffle. All voted aye. Motion carried.

A motion was made by Josh Hoffman, seconded by Al Trader, to approve the following Site Authorization for American Foundation for Wildlife at Finch's Five Spot and Chieftain beginning July 1st, 2015 and ending June 30, 2016. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve an off-site special event permit to the Shamrock Bar on Saturday, May 30th, 2015, at the fairgrounds for a wedding. All voted aye. Motion carried.

A motion was made by Josh Hoffman, seconded by Trygg Olson, to approve the Chamber of Commerce request of a parade on Saturday, June 27th, 2015 and Saturday, July 4th, 2015. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Al Trader, to approve an off-site special event permit request from CBS' Bar & Grill during the Foster County Fair, June 23, 24, and 25th, 2015. The following voted in favor: Hoffman, Trader, Olson, Eli, Smith, and Schuchard. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Chief, Ken Wangen reported they had 13 calls last month, Burn Ban was lifted last Friday, another Fire Fighter was added to the department last Monday, and annual Fireman's Convention is June 5 & 6 in Jamestown, with the golf tourney on June 4, 2015, in Carrington. After assisting at the Heimdal, ND train derailment incident the fire department will be attending debriefings and have been in contact with the Fessenden Chief.

ORGANIZATIONAL REVIEW:

The committee met on Thursday, April 30, 2015, at City Hall, with a group of concerned citizens to discuss possible ordinance changes to Chapter 5, Alcohol.

FINANCE & LEGAL:

City Auditor Heather Carr informed council they had met today at noon and discussed the following: City lots for sale, destruction of records, request from Agro-Culture Liquid Fertilizers to be annexed into the city limits, and the recent Workforce Safety audit went well.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve advertising the following lots for sale:

<u>Legal Address</u>	<u>Minimum Bid</u>	<u>Zoned</u>
Lot 3, Blk 11, Original Addtn	\$100.00	R-1
Lot 4, Blk 11, Original Addtn	\$100.00	R-1
Lot 10, Blk 48, Original Addtn	\$200.00	R-1
Lot 7, Blk 102, Moores Addtn	\$200.00	R-1

All voted aye. Motion carried.

A motion was made by Josh Hoffman, seconded by Danny Schuchard, to approve the destruction of records as presented, following the records retention schedule from the state. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Barb Eli, to instruct City Attorney Leo Ryan to work with Agro-Culture Liquid Fertilizers to assist in petition of annexation into city limits. All voted aye. Motion carried.

JDA/CEDD:

Economic Development Director, Denise Schuchard informed council they had met and discussed six funding requests.

A motion was made by Danny Schuchard, seconded by Josh Hoffman, to approve the recommendation of the JDA board, to approve one part time job credit for \$250.00 to Darline's Kiddy Corner. The following voted in favor: Schuchard, Hoffman, Smith, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Josh Hoffman, to approve the JDA recommendation funding request for a façade grant of \$1,252.36, from the Finch's Five Spot for business remodel. The following voted in favor: Eli, Olson, Trader, Smith, Hoffman, and Schuchard. Against: None. Motion carried.

A motion was made by Josh Hoffman, seconded by Danny Schuchard, to approve the JDA recommendation housing incentive of \$2,900.00 tax abatement to Larry Bichler, Andrew Klocke, John Rick and Tom Smith for new homes. The following voted in favor: Olson, Eli, Trader, Hoffman, Schuchard, and Smith. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Barb Eli, to approve the JDA recommendation funding request for housing incentives of \$300.00 in Carrington Cash to Vern Anderson and \$550.00 in Carrington Cash to Regann Hibbard for remodeling. The following voted in favor: Schuchard, Trader, Eli, Hoffman, Olson, and Smith. Against: None. Motion carried.

AIRPORT:

Public Works Director, Dan Trosen reported everything is going good.

EMERGENCY MANAGEMENT:

Emergency Manager, Jess Earle, informed council there has been a lot of talk about how to better get the word out when there is a burn ban.

CVB:

Stacey Rzaszutak reported they had a meeting Monday, April 27, 2015. Fort Seward Wagon Train will be here in June and they will have a parade. Rzaszutak and Denise Schuchard will be taking part of the Community Impressions program next week where they will be traveling to Bowman. Discussion was given about signage for the Industrial Park.

PUBLIC WORKS:

Councilman Danny Schuchard informed council they had met tonight and discussed hiring an Asst. Public Works Director. Schuchard also reported the new lagoon circulators will be here by May 14th.

A motion was made by Josh Hoffman, seconded by Al Trader, to approve advertising and hiring an Assistant PW Director. The following voted in favor: Eli, Trader, Olson, Hoffman, Schuchard, and Smith. Against: None. Motion carried.

TREE BOARD:

City Auditor, Heather Carr reported they held Arbor Day Celebration on Monday, May 4th, 2015, with a tree planting at the City Park and High School with the First Grade classes.

BUILDING OFFICIAL:

Public Works Director Dan Trosen, informed council there have been many shingling permits.

A motion was made by Trygg Olson, seconded by Josh Hoffman, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Hoffman, Schuchard, Eli, Smith, Olson, and Trader. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Josh Hoffman, seconded by Al Trader, to adjourn. All voted aye. Motion carried.

Adjourned at 8:38 PM

Heather Carr, City Auditor

Neil Fandrich, Mayor