

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, February 12, 2018 at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Doug Smith, Troy Roundy, Danny Schuchard, Al Trader, Trygg Olson, Mitchell Otten, Randy Munkeby, Leo Ryan, Stacey Rzaszutak, and Jennifer Gast.

Absent: Councilwoman Barb Eli and Denise Schuchard.

Also present: Leasa Lura, Jason Wolsky, Jess Earle, Travis Dillman, Dean Hafner, Sue Hafner, and Karen Evans.

A motion was made by Trygg Olson, seconded by Doug Smith, to approve minutes as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to authorize Mayor Fandrich and Auditor Gast to sign the Full Release agreement with H & H Holdings and release \$100,000 to H & H Holdings. The following voted in favor: Smith, Roundy, Schuchard, Trader and Olson. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Trygg Olson, to approve Mayor Fandrich signing the agreement with ND Department of Health for laboratory services. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve Planning and Zonings recommendation to approve plat of Auditor's Lot 227 & 228. The following voted in favor: Olson, Trader, Schuchard, Roundy, and Smith. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Al Trader, to approve the following game of chance permits issued by the City Auditor: #891 to Knights of Columbus for a sports pool, #892 to Carrington Kiwanis for a raffle and #893 to Carrington High School Prom Committee for a calendar raffle. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve Progressive estimate #2 in the amount of \$13,115.70 to J & J Striping for the Inert Landfill. The following voted in favor: Trader, Roundy, Smith, Olson, and Schuchard. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Danny Schuchard, to approve the special assessment correction to remove 2014-2 Street Improvement assessment in the amount of \$31,042.41 from Parcel 03669025 and place on Parcel 03670000. The following voted in favor: Trader, Olson, Schuchard, Smith and Roundy. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Al Trader, to approve the special assessment correction to remove 2014-1 Street Improvement assessment in the amount of \$4,661.37 from Parcel 02818000 with legal description of Lot B Blk 3, Rusk 1st Addition due to duplicate parcel listed. The following voted in favor: Schuchard, Roundy, Smith, Trader and Olson. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Danny Schuchard, to reduce 2014-1 Street Improvement assessment on Parcel 03539000 from \$6,398.22 to \$2,561.29 due to incorrect lot size calculations. The following voted in favor: Roundy, Trader, Smith, Schuchard, and Olson. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to make a correction to Auditor's Lot 19: Reduce 2014-1 Street Improvement assessment on Parcel 02732000 from \$ 7,278.79 to \$4,481.30. Assign 2014-1 Street Improvement assessment to Parcel 02734000 for \$2,797.49. The following voted in favor: Olson, Schuchard, Smith, Trader, and Roundy. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve Shamrock Bar's request for a beer & liquor extension to the armory on March 24, 2018 from 6 pm to 11 pm. The following voted in favor: Schuchard, Trader, Smith, Roundy, and Olson. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Al Trader, to authorize Mayor Fandrich and Auditor Gast to sign the License Agreement with i3G Media. The following voted in favor: Roundy, Smith, Trader, Olson, and Schuchard. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

1st Assistant, Jason Wolsky reported the following: They had two calls this month, 2017 had 51 calls, Fire School is Feb 23-25th, turnout gear is coming, April 4th will be the annual Spaghetti Feed with proceeds going to Bob and Patti Gross, Carrie Braaten is the new secretary/treasurer, and painting of the conference room is being completed along with the CHS Art Department working on a mural.

FINANCE & LEGAL:

Councilman, Al Trader, informed council they had met today and went over general agenda items.

JDA/CEDD:

Mayor Fandrich informed council they had met and discussed getting a contract with Carrington Research Extension Center for land in the Industrial Park for \$80/acre. The contract will be reviewed.

A motion was made by Al Trader, seconded by Doug Smith, \$2800 to Petal and Stems for a business grant. The following voted in favor: Olson, Roundy, Schuchard, Trader, and Smith. Against: None. Motion carried.

A motion was made by Doug Smith, seconded by Danny Schuchard, to approve Kaylee Sherman, Flawless Finish, a \$1000 loan with 3% interest with \$500 forgiven if all payments are made. The following voted in favor: Trader, Smith, Roundy, Olson, and Schuchard. Against: None. Motion carried.

AIRPORT:

Mitchell Otten, Public Works Director informed council the Gator had a recall and is going in to be serviced as soon as the part comes in.

EMERGENCY MANAGEMENT:

Emergency Manager, Jess Earle, reported the following: LEPC meeting will be February 21st at 6 pm, she needs one person from each committee to be working on the comprehensive plan, there is a memo of understanding on radio frequencies allowing the state to use them, and she's working on a homeland security grant if there are any projects we need to complete.

CVB:

Stacey Rzaszutak informed council they had met and discussed the following: DJ Klocke will not be working on the Carrington sign and Chamber Annual Meeting is March 13th, 2018.

POLICE:

Doug Smith informed council they had met tonight and discussed the following: Chief Munkeby announced his retirement effective June 30, 2018, Officer Nagel resigned his position and his last day will be February 22, 2018, and to begin advertising for a Police Chief to be hired by May 1, 2018.

PUBLIC WORKS:

Councilman, Danny Schuchard, informed council they had met tonight and discussed the following: clean-up letters, repairing Main St. lights, parts for the armory boiler, and the street sweeper needs work.

A motion was made by Doug Smith, seconded by Al Trader, to advertise hayland at the old landfill. The following voted in favor: Olson, Roundy, Schuchard, Trader, and Smith. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve engaging with Interstate Engineering for research on relining two blocks with a cap of \$1,000. The following voted in favor: Smith, Roundy, Schuchard, Trader, and Olson. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Roundy, Schuchard, Olson, Smith, and Trader. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Doug Smith, to adjourn. All voted aye. Motion carried.

Adjourned at 8:10 PM

Jennifer Gast, City Auditor

Neil Fandrich, Mayor