

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, July 10, 2017, at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Doug Smith, Troy Roundy, Danny Schuchard, Al Trader, Mitchell Otten, Randy Munkeby, Denise Schuchard, Leo Ryan, Stacey Rzaszutak, and Jennifer Gast.

Absent: Trygg Olson and Barb Eli.

Also present: Leasa Lura, Karen Evans, Ken Wangen, Tonia Erickson, Paul Kalibabky, Scott Hewitt, Steve Nicholson, Jess Earle, Jodi Endres, Travis Dillman, Clinton Sherman, Vern Anderson, and Billi Jo Sinkler.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve minutes as presented. All voted aye. Motion carried.

Paul Kalibabky of Waste Management addressed the council regarding the new contract with Waste Management.

A motion was made by Danny Schuchard, seconded by Al Trader, to approve a five-year contract with Waste Management. The following voted in favor: Roundy, Schuchard, Smith, and Trader. Against: None. Motion carried.

After much discussion: A motion was made by Danny Schuchard, seconded by Al Trader to split haying the landfill in 2017 between Clinton Sherman and Kevin Guthmiller and put out for bids and make a contract next year. The following voted in favor: Roundy, Schuchard, Trader, and Smith. Against: None. Motion carried.

Hearing on utility easement vacation request from Darlene Hewitt started.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve the following game of chance permits issued by the City Auditor: #876 to Carrington Senior Citizens for a bingo. All voted aye. Motion carried.

A motion was made by Doug Smith, seconded by Al Trader, to approve Garden Gate Inc. request(s) for a beer & liquor extension on the following dates to the fairgrounds: August 5, 2017 from 4 pm to 12 am and August 6, 2017 from 12 am to 12:30 am; September 2, 2017 from 4:30 pm to 12 am and September 3, 2017 from 12 am to 12:30 am; September 9, 2017 from 9 am to 4 pm; and September 16, 2017 from 4 pm to 12 am and September 17, 2017 from 12 am to 12:30 am. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve Harley's request for a beer & liquor extension to Main Street on July 14<sup>th</sup>, 2017 from 4 p.m. to 12 a.m. and July 15<sup>th</sup>, 2017 from 12 a.m. to 12:30 a.m. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve Shamrock Bar's request for a beer extension to Main Street on July 14<sup>th</sup>, 2017 from 7 p.m. to 12 a.m. and July 15<sup>th</sup>, 2017 12 a.m. to 12:30 a.m. All voted aye. Motion carried.

A motion was made by Al Trader, seconded by Troy Roundy, to approve plans and specs on landfill and to advertise for bids with bid opening at the next council meeting.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve the variance application from Frank Klein. All voted aye. Motion carried.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve the vacation request from Darlene Hewitt. The following voted in favor: Smith, Roundy, Schuchard, and Trader. Against: None. Motion carried.

## **COMMITTEE REPORTS**

### **FIRE DEPT:**

Fire Chief, Ken Wangen reported the following: there were 8 calls since the last report and the 4<sup>th</sup> of July activities in the park were a big success.

### **FINANCE & LEGAL:**

Councilman, Al Trader, informed council they had met today with the library board and discussed the library director position. Jen presented them with the 2018 budget calendar.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve the destruction of records.

1985 Hospital Project Bonds; Payroll checks 6881-6973 First American Bank West and 3749-4207

Farmers State Bank (shred)

1998 and older file backup disks

1991 and older: City Council Recordings

2003 and older: WSI Wage reports

2006 and older: City Budgets

2010 and older: employee time cards, bank statements (shred), payroll registers, Game of Chance

2012 and older: water stubs, receipts, invoice reports, check registers, beer & liquor licenses, transaction registers, meter readings, dog & cat licenses

2015 & older: shut off notices

#### **Public Works records:**

1998 and older: sewer televising reports

1999 and older: completed road projects, time cards

2006 & older: job applications (shred)

2009 & older: snow removal, performance evaluations, employee medical files (shred)

2010 & older: building permit list

2011 & older: budget copies

The following voted in favor: Trader, Schuchard, Roundy, and Smith. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to make a payment to Mike Biel on the landfill. The following voted in favor: Smith, Roundy, Schuchard, and Trader. Against: None. Motion carried.

### **JDA/CEDD:**

Economic Development Director, Denise Schuchard informed council they had met.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve the \$5,000 grant to Kate LeLoux for \$1,000 per full-time slot, payable at 50% immediately, 25% at 6 months and 25% at 9

months. The following voted in favor: Roundy, Trader, Schuchard, and Smith. Against: None. Motion carried.

A motion was made by Danny Schuchard, seconded by Al Trader, to Mariann Doeling, CHI St. Alexius Health- Carrington President's request for \$25,000, paid over two years to help defray the student loans of Chelsey Zeltinger, Nurse Practitioner. The following voted in favor: Smith, Trader, Schuchard, and Roundy. Against: None. Motion carried.

Troy Roundy stated that he would like Mariann Doeling to attend the next council meeting to inform the council further on this issue.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve the \$2900 abatement request from Paul and Kathy Hendrickson. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Troy Roundy, to approve Frank and Lorie Klein's request for a Flex pace buydown in form of a loan up to \$90,000, to be paid back over 3 years. The following voted in favor: Smith, Trader, Roundy, and Schuchard. Against: None. Motion carried.

A motion was made by Troy Roundy, seconded by Doug Smith, to approve request from Jeff Barton to purchase a portion of the industrial park that adjoins the property he owns for \$1250. The following voted in favor: Schuchard, Smith, Trader, and Roundy. Against: None. Motion carried.

#### **AIRPORT:**

Mitchell Otten, Public Works Director reported the met and discussed mowing and fixing some ruts made during snow removal.

#### **EMERGENCY MANAGER:**

Emergency Manager, Jess Earle, reported that the Operations Center is in the Fire Hall and she would like it moved to the armory. The next LEPC meeting is August 16<sup>th</sup>, 2017.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve Emergency Management to use 2 rooms in the armory. The following voted in favor: Trader, Schuchard, Roundy, and Smith. Against: None. Motion carried.

#### **CVB:**

Stacey Rzaszutak informed council they had met and discussed the Birding Drives Dakota, 2 marketing grants and Pasta Days.

#### **LIBRARY:**

Jodi Endres addressed the council about hiring an Assistant Director and keeping Vivian Overby as the Director.

A motion was made by Doug Smith, seconded by Al Trader to approve the request from the library board to hire an Assistant Director and keep Vivian Overby as Director. All voted aye. Motion carried.

#### **POLICE:**

Doug Smith stated they had met tonight and discussed getting bids for doors, funds for a new patrol car and National Night Out is August 1<sup>st</sup>.

#### **PUBLIC WORKS:**

Councilman, Danny Schuchard, informed council they had met tonight and discussed the following: bids for repaving, Jason Wolsky and Mitchell attending classes, mosquito spraying, leak on armory roof, old street sweeper, and bucket truck.

A motion was made by Al Trader, seconded by Troy Roundy, to approve hiring Dillon Flemmer as equipment operator. All voted aye. Motion carried.

**BUILDING OFFICIAL:**

Mitchell Otten, PW Director, reported that Farm Credit Services started their project and Dean Hafner started on the twin homes.

A motion was made by Troy Roundy, seconded by Danny Schuchard, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Danny Schuchard, seconded by Doug Smith, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Trader, Roundy, Smith, and Schuchard. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Troy Roundy, seconded by Doug Smith, to adjourn. All voted aye. Motion carried.

Adjourned at 8:45 PM

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Jennifer Gast, City Auditor

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Neil Fandrich, Mayor