

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, August 08, 2022 at 7:30 PM. Mayor Thomas Erdmann presiding.

The following members of Council and City Departments were present: Troy Roundy, Chase Pederson, Al Trader, Doug Smith, Abby Geroux, Jason Wolsky, Abby Shroyer, and Jennifer Gast

Absent: Councilmen Neil Fandrich and Trygg Olson, and Attorney Leo Ryan.

Also present: Ken Wangen, Chris Bittmann, Kelly Hagel, Travis Dillman, and Leasa Lura.

A motion was made by Trader, seconded by Pederson, to approve minutes of the regular council meeting on July 11, 2022 and special meetings on July 21, 2022 and August 3, 2022. All voted aye. Motion carried.

A motion was made by Smith, seconded by Roundy, to approve consent agenda item:  
To approve Foster County Soil Conservation District's request to utilize the Armory as a backup location for Eco Ed Day on August 31, 2022 from 9 am to 3 pm. All voted aye. Motion carried.

A motion was made by Smtih, seconded by Pederson, to approve Kelly Hagel to move forward with the proposed drawing from Interstate Engineering for the drainage project on his property on the northwest side of town. The drawing will have to go in front of the water board for approval. All voted aye. Motion carried.

A motion was made by Trader, seconded by Roundy, to authorize Mayor Erdmann to sign the agreement for performance of assessing duties with Foster County for the 2023 Assessment year. Agreement amount is \$15,000. The following voted in favor: Pederson, Roundy, Trader, and Smith, Against: None. Motion carried.

A motion was made by Smith, seconded by Pederson, to contribute \$300,000.00 from Sales Tax Fund 218 toward lowering District 14-1 Special Assessments for taxable year 2022. The following voted in favor: Trader, Smith, Roundy, and Pederson. Against: None. Motion carried.

### **COMMITTEE REPORTS**

#### **FIRE DEPT:**

Chief Wangen reported they had 4 calls since the last report, the pumper truck is getting pump fixed, helped with national night out, 12 Fire Fighters from Carrington, 3 from Jamestown, and 1 from Cleveland attended the fire school, Wangen as President of the Chiefs Association is working to find funding for the Fire Fighters Association, and they have 1 new member and are close to a full roster.

#### **FINANCE & LEGAL:**

Mayor Erdmann informed council they had met today and discussed filing for the reimbursement from the State and CP Rail for funding of the police radios, sponsoring an animal

vaccination clinic for residents to get city licenses on August 24<sup>th</sup>, this period in sales tax is up \$4,100 from last year, and also discussed the assessment contract.

### **CCEDC:**

Mayor Erdmann informed council they had met August 2, 2022 and they were notified the proposal for the Regional Workforce Impact Program did not receive enough points to move on to the state application. Therefore, they will not be doing this project nor need the funding previously approved in the amount of \$13,250.00. CCEDC will be getting an ad ready for bids on the GTA Elevator lot (1140 west Main St.) and the Justin Johnson lot (520 1<sup>st</sup> St S), and Central City Grain is looking into installing a large bin.

A motion was made by Trader, seconded by Roundy, to approve CCEDC's recommendation to approve funds to be transferred to CCEDC in the amount of \$26,984.00 in which they would pay AE2S Engineering. AE2S Engineering has completed their Main St. revitalization project and bills have been submitted. The amount of \$26,984.00 needs to be paid in full before receiving the grant money. This is a reimbursement grant in which CED would be reimbursed \$22,500.00 from the ND Dept of Commerce of which the CED will return the grant portion to the city. The following voted in favor: Smith, Pederson, Roundy, and Trader. Against: None. Motion carried.

A motion was made by Pederson, seconded by Trader, to authorize Mayor Erdmann to sign the agreement with CCEDC and disperse the amount of \$25,000 for administrative services. Laurie Dietz was appointed to the position as Economic Development Director and the CCEDC Board will be responsible for the Director position. These funds will be in a separate fund account. The following voted in favor: Roundy, Trader, Smith, and Pederson. Against: None. Motion carried.

A motion was made by Roundy, seconded by Smith, to approve CCEDC's recommendation to approve a first-time home buyers housing incentive from Trisha Yow. She would receive a \$1,500.00 cash and \$1,500.00 Carrington Cash. She purchased the property at 160 2nd Ave N. The following voted in favor: Pederson, Roundy, Trader, and Smith. Against: None. Motion carried.

### **AIRPORT:**

Public Works Director Wolsky reported they had met August 4th at 5:30 and discussed the runway rehabilitation project. Knife River will be starting the last week in August and the airport will be shut done in September and the first part of October, and Wolsky will be attending the state meeting on Capital Improvement Plan on September 7<sup>th</sup> in Jamestown.

### **POLICE DEPARTMENT:**

Councilman Trader told council they had met this evening and discussed the charger and pickup getting worked on, National Night Out was a success, the two candidates for the Chief position will be interviewed soon, and the need to get the questionnaire for the radios filled out by January 2023 for state reimbursement.

A motion was made by Smith, seconded by Roundy, to approve the purchase of a 2022 Chevy Silverado of up to \$60,000.00 including equipment installation from fund 228. The Dodge Charger will then be sold. A previous motion was made to purchase a 2022 Chevy Tahoe but due

to not meeting the order deadline the expenditure will not be made. The following voted in favor: Smith, Trader, Roundy, and Pederson. Against: None. Motion carried.

**PUBLIC WORKS:**

Councilman Roundy reported they had met tonight and discussed storm water on Kelly Hagel property, water loop project starting middle of September, waiting to receive the manhole on the Dakota Growers rehab project, shipping/storage containers ordinance letter sent out to owners not following guidelines, Mayo Construction and Knife River will be purchasing water, lime press having calibration issues and parts will be ordered, three additional lights will be placed near Dakota Growers, ND Rural Water looked at lagoon air system, landfill had an inspection on July 20th and passed, and armory will re-open to the public September 1<sup>st</sup> weather permitting.

A motion was made by Trader, seconded by Pederson, to approve spending up to \$26,000 to have shingles replaced on City Hall including labor from Carr Construction and materials purchased from Central City Lumber. The following voted in favor: Trader, Roundy, Pederson, and Smith. Against: None. Motion carried.

**BUILDING OFFICIAL:**

Public Works Director Wolsky told council there were 6 building permits and he will be attending the ND Building Officials Fall Conference on September 29-30 in Fargo.

A motion was made by Pederson, seconded by Smith, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Trader, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Pederson, Roundy, Trader, and Smith. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Roundy, seconded by Pederson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:20 pm.

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Jennifer Gast, City Auditor

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Tom Erdmann, Mayor