

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, May 12, 2025 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Tyler Hoggarth, Trygg Olson, Doug Smith, Abby Geroux, Jason Wolsky, Christopher Bittmann\*arrived at 7:42 pm, and Jennifer Gast.

Absent: Attorney Ryan and Councilmen Fandrich and Nelson.

Also present: Ken Wangen, Leasa Lura, Kelly Hagel, Linda Schuster, Michele Seil, Susie Krause, Barb Page, and Robin Simonson.

A motion was made by Olson, seconded by Hoggarth, to approve minutes of the council meeting held April 14, 2025 and the special council meeting held April 15, 2025. All voted aye. Motion carried.

A motion was made by Smith, seconded by Olson, to approve consent agenda items:

- a. To ratify the following game of chance permit(s) issued by the City Auditor: #1056 to Family Career & Community Leaders of America for a raffle, #1057 to Foster County FCE for a raffle, #1058 to Foster County 4-H Council for a raffle, and #1059 to Carrington Health Center Auxiliary for a raffle.
- b. To approve the following gaming site authorizations from July 1, 2025 to June 30, 2026:
  1. American Foundation for Wildlife at the Five Spot.
  2. Carrington Wrestling Booster Club at the Chieftain.
  3. Carrington Wrestling Booster Club at Headlock's.
  4. Midway Aerie at the Shamrock Bar.
  5. Sykeston Community Club at CB's Bar & Grill.
- c. To approve the Mayor's Arbor Day Proclamation for May 13, 2025.
- d. To approve records to be destroyed May 2025 per the state records retention schedule.
- e. To waive sewer charges for the Carrington Park District's swimming pool first fill of the season.
- f. To authorize Auditor Gast to sign contract authorizing the Office of Tax Commissioner to administer the City's local sales, use, and gross receipts taxes for the 2025-2027 biennium.

All voted aye. Motion carried.

Library Director, Michele Seil, gave an annual report highlighting the library building and improvements, the collection at the library, and programming and services offered at the library. Mayor Erdmann thanked Director Seil and the library board for everything they are doing at the library.

A motion was made by Olson, seconded by Roundy, to approve DK Freeman LLC DBA Headlock's application for a street closure on July 4, 2025 on 9<sup>th</sup> Ave from Main St to 1<sup>st</sup> St S. All voted aye. Motion carried.

A motion was made by Smith, seconded by Olson, to approve DK Freeman LLC DBA Headlock's application for street closure on September 6, 2025 on 9<sup>th</sup> Ave from Main St to 1<sup>st</sup> St S. All voted aye. Motion carried.

A motion was made by Hoggarth, seconded by Olson, to approve CCEDC/CVB/Headlock's application for street closure on 9<sup>th</sup> Ave/Main St to 9<sup>th</sup> Ave/1<sup>st</sup> St S on July 10 and Main Street from 8<sup>th</sup> Ave to 10<sup>th</sup> Ave and 9<sup>th</sup> Ave 1<sup>st</sup> St N to 1<sup>st</sup> St S on July 11 & 12, 2025. All voted aye. Motion carried.

A motion was made by Smith, seconded by Roundy, to authorize Mayor Erdmann to sign cost share letter on the Main Street emergency waterline replacement project. All voted aye. Motion carried.

A motion was made by Olson, seconded by Hoggarth, to approve Linda Schuster's request for Independence Day fireworks at dusk (aprox. 10 pm) on July 4, 2025 at the Foster County Fair Grounds. All voted aye. Motion carried.

## **COMMITTEE REPORTS**

### **FIRE DEPT:**

Chief Wangen reported 3 calls for service, the department was awarded two \$7,500 grants from Carrington Community Endowment Fund and Pembina Pipeline, the spaghetti feed served about 400 people benefiting Jack Geske, and the Carrington Fire Fighters Association is now registered with the state and working on getting 501 c3 status.

### **FINANCE & LEGAL:**

Mayor Erdmann reported they had met with Bravera Insurance on building & property coverage renewing July 1, 2025 that will be switching to them, 2023 Audit was approved by the state Auditor's office, discussion on where CED records are kept, 2026 budget calendar was approved, went over some legislative updates, city sales tax on 1% is \$165,000 ahead of this time last year, and still working on Waste Management contract and municipal ticket revenue.

### **CCEDC:**

Mayor Erdmann reported

A motion was made by Roundy, seconded by Olson, to give preliminary approval on a Commercial Building Improvement Grant application from Schulz Plumbing, Heating, & A/C for a new roof at an estimated cost of \$55,000. CED cost share of 25% up to a total of \$30,000 as per grant guidelines. All voted aye. Motion carried.

A motion was made by Smith, seconded by Roundy, to give preliminary approval on a Commercial Building Improvement Grant application from Central City Lumber for the replacement of lighting with an approximate project cost of \$27,111.00 CED cost share of 25% of total cost up to \$30,000 as per grant guidelines. All voted aye. Motion carried.

The application from Foster County Public Health for a Commercial Building Improvement Grant for a new roof, mold remediation, HVAC/electrical, plumbing (sump), and exam room flooring at an estimated cost of \$95,000 was tabled for more information.

A motion was made by Olson, seconded by Roundy, to disburse funds for Arrowwood Prairie Co-op's previously approved application for a Commercial Building Improvement Grant for \$30,000 as per the grant guidelines of 25% of project cost totaling \$134,331.82. The following voted in favor Olson, Hoggarth, Smith, and Roundy. Against: None. Motion carried.

**AIRPORT:**

PWD Wolsky reported they met last Thursday. Applications are sent in to cover environmental studies for the lighting rehab project and the crack seal project from last year is 95% complete.

**POLICE:**

Councilmen Hoggarth reported no meeting due to a lack of a quorum and there were 337 calls for service in April, and a special police committee meeting will be held as they are down to 3 officers.

**TREE BOARD:**

Councilman Smith reported they are getting together a tree order for planting, Jeff Gale will be joining the board, and Arbor Day is May 13<sup>th</sup>.

**PUBLIC WORKS:**

Councilmen Roundy reported they will be advertising for summer help, April gallonage processed at the water plant was 7,593,000, NDDEQ will be doing an inspection of the water plant, concrete work will be completed from the water plant building to the high service building, the backflow prevention cross connection update submitted to NDDEQ for 2024, street department discussion on frost boils on gravel roads, gravel will be put down on Clark Ave, mosquito spraying machine going in for calibration, CC Steele met with PWD Wolsky on Casey's sewer line and will televise the line, discussion with the DOT on railroad crossing with semis taking gravel to bypass the crossing, lagoon discharge report was submitted to the state, cleanup week is June 5 & 6 from 10 am – 6 pm, & June 7 from 10 am – 3 pm, landfill reports approved for 2024, working on a plan to repair bricks on armory, armory summer hours will be Monday -Friday 9 am to 4 pm and closed weekends, steps at the armory will be repaired as product is in, and severe weather testing completed in April with Bessette Motor's siren having a bird nest and an electrician will be sought to look at this siren.

**BUILDING OFFICIAL:**

Public Works Director Wolsky reported 5 new building permits and 2 moving permits issued in April.

A motion was made by Smith, seconded by Olson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Olson, seconded by Roundy, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Roundy, Hoggarth, Olson, and Smith. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Olson, seconded by Hoggarth, to adjourn. All voted aye. Motion carried.

Adjourned at 8:20 pm.

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Jennifer Gast, Auditor

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Thomas Erdmann, Mayor