

## **APPROVED CITY COUNCIL MEETING MINUTES**

A regular meeting of the City Council of the City of Carrington was held Monday, April 14, 2025 at 7:30 PM. Mayor Thomas Erdmann presiding.

The Pledge of Allegiance to the flag was recited.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Jesse Nelson, Tyler Hoggarth, Trygg Olson, Doug Smith, Melissa Magnuson, Jason Wolsky, and Jennifer Gast.

Absent: Attorney Ryan and Chief Bittmann.

Also present: Ken Wangen, Leasa Lura, Kelly Hagel, Linda Schuster, Travis Dillman, James Linderman, James Sherman, and Jeremy Rham.

A motion was made by Hoggarth, seconded by Nelson, to approve minutes of the council meeting held March 10, 2025. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Fandrich, to approve consent agenda items:

- a. To ratify the following game of chance permit(s) issued by the City Auditor: #1055 to Carrington Youth Center for a raffle.
- b. To approve Mayor Erdmann's appointment of Scott Tweed to the Special Assessment Commission for a six year term, taking the place of Gene Drewlow.

All voted aye. Motion carried.

A motion was made by Fandrich, seconded by Roundy, to issue a 2025 House Mover License to Carrington House Movers, LLC. All voted aye. Motion carried.

A motion was made by Roundy, seconded by Olson, to approve the Second Reading and passage of Ordinance 283, granting Otter Tail Power Company a franchise agreement. The following voted in favor: Nelson, Roundy, Fandrich, Hoggarth, Olson, and Smith. Against: None. Motion carried.

### **COMMITTEE REPORTS**

#### **FIRE DEPT:**

Chief Wangen reported 7 calls for service, repairs being made to Unit 21, very dry conditions persist, applied to the Carrington Community Endowment for a grant towards the new fire truck, and thanked Council for their financial assistance toward the new fire truck.

A motion was made by Nelson, seconded by Fandrich, to approve expending \$113,000 from Fund 228 toward purchasing the new \$640,000 2024 Spartan Fire Truck. Mayor Erdmann disclosed potential conflict of interests for Fandrich, Smith, Roundy, and Olson. Mayor Erdmann asked for a motion twice to disallow those Council members to vote due to potential conflict of interest. No motion made. The following voted in favor: Hoggarth, Nelson, Smith, Olson, Fandrich, and Roundy. Against: None. Motion carried.

#### **FINANCE & LEGAL:**

Mayor Erdmann reported the sanitation committee met with Richard Mower of Waste Management, the Mayor will be checking into why no revenue has been received for municipal tickets since signing the agreement with district court and the county, 2022 Audit was approved by the ND State Auditor's Office and 2023 Audit has been submitted, 2024 conferment of benefits

from NDIRF has been received for \$4,015, and Bravera was able to secure a full refund of the Hartford Steam Boilers policy for \$1,087.

A motion was made by Smith, seconded by Olson, to purchase parcel 02961000 back from the Foster County for \$21.00, \$1.00 for the property and \$20.00 recording fee and to authorize Mayor Erdmann to sign Foster County's purchase document. The following voted in favor: Roundy, Fandrich, Nelson, Hoggarth, Olson, and Smith. Against: None. Motion carried.

#### **CCEDC:**

Mayor Erdmann reported CCEDC granted \$7,500 in funds to Carrington Youth Center for a new digital projector with CVB funding the remaining \$2,500 of the project.

A motion was made by Roundy, seconded by Hoggarth, to approve \$5,000 disbursement to Gussiaas Electric for a previously approved job credit for Zach Schaefer and Kaulder Kvamme, as per grant guidelines. The following voted in favor: Olson, Smith, Fandrich, Roundy, Nelson, and Hoggarth. Against: None. Motion carried.

A motion was made by Olson, seconded by Nelson, to give preliminary approval to Red Rock Properties for a Commercial Building Improvement Grant for a max up to \$30,000, for 25% of costs incurred per grant guidelines. All voted aye. Motion carried.

A motion was made by Smith, seconded by Fandrich, to give preliminary approval for a forgivable loan to Central City Lumber for \$200,000 contingent upon if Senate Bill 2225 passes the legislature to help fund infrastructure for new housing opportunities at a 2:1 match with funding available from ND Department of Commerce. Five homes would have to be built within 8 years and city's legal counsel would write a contract. The following voted in favor: Nelson, Hoggarth, Olson, Roundy, Smith, and Fandrich. Against: None. Motion carried.

#### **AIRPORT:**

Councilman Fandrich reported they had met April 10<sup>th</sup> with Interstate Engineering gave an update on the airfield lighting project, approved an increase of \$.04 per square foot for upcoming land leases expiring on May 31, 2025, last year's crack sealing project is going to be completed by Roadway Services in early May, the sump pump has been installed in east hangar, septic alarm installed, hydrant parts have been ordered, and a new quote will be obtained from Fuel Master for the fuel/credit card system.

#### **LIBRARY:**

Councilman Roundy reported they received a quote to repair the outside trim on the library windows, however, PWD Wolsky will be looking into weatherization grants before proceeding.

#### **POLICE:**

Councilmen Hoggarth reported they met tonight and there were 337 calls for service in March, body armor and rifle plates have arrived, junk warnings will be issued soon, and a \$20 citation on golf carts will be enforced for violations continuing after warnings.

#### **TREE BOARD:**

Councilman Smith reported they met April 4<sup>th</sup>, welcomed new member, Blaine Schatz, member Kathy Wiederholt might be leaving board, trees for removal will be identified, 2024 Tree City application was approved, ordering trees for replacement, PWD Wolsky and Smith identified 7-8 trees could be planted at the westside park, and bids will go out for tree removal later this summer.

**PUBLIC WORKS:**

Councilmen Roundy reported discussions on summer help, position open for water plant/equipment operator position, working on water plant lighting project grant through ND Department of Commerce, water break on Main Street with requesting Travis of IE to put together quote on replacement of 1 block of water main with a cost of \$144,000 with a potential 60/40 ND Water Resources grant, looking at water meter replacement, water drainage at Don Irmen's from asphalt repair from 2019 water break will be looked at, CC Steele will be here Wednesday to look at Casey's sewer, Councilmen Hoggarth and Roundy and PWD Wolsky attended the Foster County Water Resource Board meeting on the Carrington Creek cleaning, burning at the landfill is complete, cleanup week will be June 5 & 6 from 10 am to 6 pm, & June 7 from 10 am – 3 pm, brown tote pickup resumes April 21 as well as the tree boxes by the water tower, PWD Wolsky is working on a grant for city hall heating & cooling, getting a quote on replacing blocks on the armory garage, discussed street lights south of town that are out, PWD Wolsky working on handicap doors at city hall but getting parts from overseas.

A motion was made by Fandrich, seconded by Smith, to authorize Interstate Engineering to move forward with the water main replacement process for one block from 7<sup>th</sup> to 8<sup>th</sup> Ave on Main Street. All voted aye. Motion carried.

**BUILDING OFFICIAL:**

Public Works Director Wolsky reported 1 new building permit in March.

Mayor Erdmann explained commercial and residential property value increases for tomorrow's Board of Equalization meeting.

A motion was made by Smith, seconded by Hoggarth, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Olson, seconded by Nelson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Roundy, Hoggarth, Olson, Fandrich, Nelson, and Smith. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Roundy, seconded by Olson, to adjourn. All voted aye. Motion carried.

Adjourned at 8:44 pm.

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Jennifer Gast, Auditor

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Thomas Erdmann, Mayor