

APPROVED CITY COUNCIL MEETING MINUTES

A regular meeting of the City Council of the City of Carrington was held Monday, April 11th, 2022 at 7:30 PM. Mayor Thomas Erdmann presiding.

The following members of Council and City Departments were present: Troy Roundy, Neil Fandrich, Chase Pederson, Al Trader, Trygg Olson, Doug Smith, Leo Ryan, Brandon Sola, Jason Wolsky, Karlee Griffin, Abby Shroyer, and Jennifer Gast

Also present: Ken Wangen, Paul Kalibabky, Chris Bustos, Vern Anderson, Michele Seil, Nancy Boehmer, and Kelly Hagel.

Mayor Erdmann recognized Auditor Gast for receiving a leadership training award from ND League of Cities for complete over 100 hours of training.

A motion was made by Pederson, seconded by Olson, to approve minutes of the regular council meeting on March 14, 2022 and special council meeting on April 5, 2022. All voted aye. Motion carried.

A motion was made by Olson, seconded by Fandrich, to approve consent agenda items:
a. To ratify the following game of chance permit(s) issued by the City Auditor: #977 to Carrington Youth Sports for a calendar raffle.
All voted aye. Motion carried.

Kelly Hagel addressed council regarding development plans for his property in the northwest side of town.

Michele Seil, City Library Director, gave annual library report highlighting their activities of 2021.

A motion was made by Trader, seconded by Fandrich, to authorize Mayor Erdmann to sign a renegotiated three-year sanitation contract with Waste Management. The following voted in favor: Pederson, Roundy, Fandrich, Trader, Olson, & Smith. Against: None. Motion carried.

A motion was made by Pederson, seconded by Trader, to rescind last month's motion to approve Planning & Zoning's recommendation to approve replat of lots 5 through 10 of Block 44 and all that part of the vacated Avenue or Street adjacent to & East of lot 7 & Southwest of the Original Railroad Right of Way, All being part of the Original Townsite of Carrington, Foster County, ND. All voted aye. Motion carried.

A motion was made by Olson, seconded by Roundy, to approve the following street closure applications:

- 1) Headlock's Bar on July 9, 2022 for a street dance.
- 2) Headlock's Bar on September 10, 2022 for rib fest.

Chief Sola requires the July 9th Street closure to have law enforcement present. All voted aye. Motion carried.

COMMITTEE REPORTS **FIRE DEPT:**

Chief Wangen reported they had 4 calls since the last report, yearly reports are included in the packet, 66 total calls and 10,625 total man hours for the year 2021, all trucks are online, now have a commitment from Dakota Growers & Central City Grain for funding to replace rescue ropes & other rescue equipment, & spaghetti feed is Wednesday the 20th with Jason Sisson as benefactor.

FINANCE & LEGAL:

Mayor Erdmann informed council they had met today and discussed Waste Management, 2015 Bond refunding complete, & today was the deadline for filing petitions for the upcoming June election.

CCEDC:

Economic Development Director, Karlee Griffin informed council they had met on April 5, 2022 and discussed the annual Easter egg hunt backup plan is the armory in case of inclement weather.

A motion was made by Roundy, seconded by Pederson, to approve CCEDC's recommendation to approve Ja2Ce2 Holding LLC (Chad & Jen Hoornaert) to participate in the Bank of ND Flex Pace Buydown program. They are purchasing a 4-Plex located at 414 4th Ave S which would be a total loan amount of \$128,000. With approval to have the Mayor sign for the city to participate in the BND Flex Pace Program for 7 years and Ja2Ce2 Holding LLC will be required to repay the amount invested by the CCEDC. Total community portion is \$12,239.99 and the first payment amount for CCEDC WILL BE \$1,923.51. Repayment can be paid in a lump sum or both parties will set this amount up on a 3 to 5 year loan with 3% interest on monthly payments. The following voted in favor: Roundy, Fandrich, Trader, Olson, Smith, & Pederson. Against: None. Motion carried.

A motion was made by Trader, seconded by Olson, to approve CCEDC's recommendation to approve an application from Tots and Tumbling Learning Center LLC (Whitney Carter & Tammy Sorensen) to participate in the BND Flex Pace Interest Buydown program. Tots & Tumbling Learning Center LLC is purchasing 530 Joal Drive for a total loan amount of \$113,750. With Mayor approval to sign for the city to participate in the BND Flex Pace loan for 7 years and the applicant will be required to repay the amount invested by the CCEDC. The total community portion is \$10,906.84 and the first payment amount for CCEDC will be \$1,709.98. Repayment can be paid in a lump sum or both parties will set this amount up on a 3 to 5 year loan with 3% interest on monthly payments. The following voted in favor: Fandrich, Trader, Olson, Smith, Pederson, & Roundy. Against: None. Motion carried.

A motion was made by Pederson, seconded by Smith, to approve Milestones Early Learning Center (Whitney Carter) who submitted a Daycare provider grant application for \$30,000. Grant funding will be dispersed over a 6-month period with 50% (\$15,000) being paid up front, 25% (\$7,500) at 3 months, and the final 25% (\$7,500) at 6 months. Milestones Early Learning Center is licensed for 30 Full Time children which is the basis for the \$30,000. The following voted in favor: Trader, Olson, Smith, Pederson, Roundy, & Fandrich. Against: None. Motion carried.

A motion was made by Olson, seconded by Roundy, to approve an application for a first time home buyers housing incentive of \$1,500 cash and \$1,500 Carrington Cash from Jason Hust

who purchased the property at 355 Main St. The following voted in favor: Olson, Smith, Pederson, Roundy, Fandrich, & Trader. Against: None. Motion carried.

AIRPORT:

Councilman Fandrich reported they had met April 7, 2022 and discussed the bid opening which was awarded to Knife River Materials, fuel master system is being repaired, PW is repairing runway/taxiway lights, & AWAS system repairs.

POLICE DEPARTMENT:

Councilman Trader told council they had met this evening and discussed inventory, evals are done, & they have a preliminary drawing to renovate Graves Memorial including bringing the judge over there.

A motion was made by Olson, seconded by Smith, to approve invoice from MidStates Wireless for docking stations to be paid from Fund 228 for \$2,650.00. The Following voted in favor: Smith, Pederson, Roundy, Fandrich, Trader, & Olson. Against: None. Motion carried.

TREE BOARD:

Councilman Smith reported they had their meeting on April 4th and discussed ordering trees as part of the replanting project, next meeting is on April 28th, & PWD Wolsky and Kathy Wiederholt to identify the next round of removals.

PUBLIC WORKS:

Councilman Roundy reported they had met tonight and discussed Hagel project, water loop bids rejected and new bid opening May 3rd, Dakota Growers scale project moving forward, issues with VFD at Water Plant, plan for back flow prevention has been submitted to NDDEQ, brown totes and tree boxes resume April 18th, Clean up week is June 2, 3, 4, & getting shop drawings for a man hole that needs to be replaced by Dakota Growers.

A motion was made by Trader, seconded by Olson, to approve paying the water plant employees on call time Monday through Thursday in addition to Friday, Saturday, and Sunday currently. Would start when the last person leaves for the day and ends when the first person gets there in the morning. The following voted in favor: Pederson, Roundy, Fandrich, Trader, Olson, & Smith. Against: None. Motion carried.

A motion was made by Trader, seconded by Smith, to advertise the hiring of a full-time water plant/equipment operator. The following voted in favor: Fandrich, Trader, Olson, Smith, Pederson, & Roundy. Against: None. Motion carried.

BUILDING OFFICIAL:

Public Works Director Wolsky informed council they are reevaluating the platting process, and two new building permits were issued.

A motion was made by Olson, seconded by Pederson, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Pederson, seconded by Olson, to approve the bills as previously submitted and listed on agenda. The following voted in favor: Trader, Olson, Smith, Pederson, Roundy, & Fandrich. Against: None. Motion carried.

There being no further business to come before the council a motion was made by Pederson, seconded by Roundy, to adjourn. All voted aye. Motion carried.

Adjourned at 8:27 pm.

Jennifer Gast, City Auditor

Tom Erdmann, Mayor