

A regular meeting of the City Council of the City of Carrington was held Monday, September 8, 2014, at 7:30 PM, at City Hall. Mayor Neil Fandrich presiding.

The following members of council and city departments were present: Barb Eli, Josh Hoffman, Dick Engel, Trygg Olson, Al Trader, Dan Trosen, Randy Munkeby, Leo Ryan, James Linderman, Pam Jerome, and Heather Carr.

Absent: Councilman Danny Schuchard.

Also present: Leasa Lura, Ken Wangen, Travis Dillman, Dana Scherr, Ryan Ehli, Teresa Risovi, Dean Hafner, Lori Solberg, Belinda Bye, and Alan Retz.

A motion was made by, Trygg Olson, seconded by Dick Engel, to approve all minutes as presented. All voted aye. Motion carried.

Mayor Fandrich read a thank you from Waste Management for renewing their contract.

A motion was made by Trygg Olson, seconded by Al Trader, to approve Progressive Estimate #5 in the amount of \$55,174.65, to Northern Excavating Inc, on the water line replacement project. The following voted in favor: Hoffman, Trader, Engel, Olson, and Eli. Against: None. Motion carried.

Ryan Ehli, Regional Field Specialist with Vanguard Appraisals Inc. gave a presentation on the city wide assessment process.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the application for a liquor/beer off sale only license and off sale only Sunday license, to Casey's General Store contingent on a background check and separate door. The following voted in favor: Eli, Olson, Trader, Hoffman and Engel. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Josh Hoffman, to approve a Resolution Creating and Defining the Boundaries for Water, Sewer, and Street Improvement District 2014-3 (TIF). The following voted in favor: Hoffman, Olson, Engel, Trader, and Eli. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Josh Hoffman to approve a Resolution Directing Preparation of Engineer's Report and Cost Estimate on 2014-3 (TIF). The following voted in favor: Eli, Trader, Engel, Olson, and Hoffman. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Dick Engel, to give this year's \$500.00 donation from Waste Management to Carrington Preschool. The following voted in favor: Trader, Olson, Eli, Engel, and Hoffman. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Josh Hoffman, to approve the following Game of Chance Permits issued by the City Auditor: #809 to American Legion for sports board, #810 to CHS Student Council for a raffle. All voted aye. Motion carried.

City Attorney, Leo Ryan addressed council explaining each of the following ordinances and the changes made to them.

A motion was made by Barb Eli, seconded by Trygg Olson, to approve the First Reading of Ordinance #247, Chapter 21 – Traffic, Repealing and Reenacting Article XXV. The following voted in favor: Engel, Hoffman, Eli, Olson, and Trader. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Josh Hoffman, to approve the First Reading of Ordinance #248, Chapter 21 – Traffic, Article XVII, Repealing and Reenacting section 21-135. The following voted in favor: Trader, Olson, Eli, Hoffman, and Engel. Against: None. Motion carried.

A motion was made by Al Trader, seconded by Trygg Olson, to approve the First Reading of Ordinance #249, an ordinance amending Section 1-9 and enacting Section 1-9.1 of the Code of the City of Carrington. The following voted in favor: Eli, Engel, Olson, Trader, and Hoffman. Against: None. Motion carried.

A motion was made by Josh Hoffman, seconded by Trygg Olson, to approve the First Reading of Ordinance #250, Chapter 22 – Offenses – Miscellaneous, Article V by adding sections 22-70 through 22-74 and amending Article VI. The following voted in favor: Hoffman, Trader, Eli, Engel, and Olson. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Barb Eli, to approve the First Reading of Ordinance #251, Chapter 21 – Traffic, Article XIX, section 21-150. The following voted in favor: Trader, Eli, Hoffman, Engel, and Olson. Against: None. Motion carried.

A motion was made by Trygg Olson, seconded by Josh Hoffman, to approve Planning & Zoning recommendation of Replat of Airport Addition as presented. The following voted in favor: Olson, Hoffman, Eli, Trader, and Engel. Against: None. Motion carried.

COMMITTEE REPORTS

FIRE DEPT:

Fire Department Chief Ken Wangen reported the following: three false alarms since the last report, they did two inspections (daycare and preschool) this month, he attended the Crude by Rail class at SERTC in Pueblo, CO, and next week a FEMA representative for AFG will be using the Fire Hall to conduct the AFG grant information class.

FINANCE & LEGAL:

City Auditor, Heather Carr informed council they had met today at noon and talked with Ryan Ehli, Regional Field Specialist with Vanguard Appraisals Inc. They also discussed the need to increase rates of resident temporary construction dumpsters, went through the agenda, the need for Finance & Legal to meet more than once a month, and discussed the Fire Dept. estimate for building repairs.

JDA:

Economic Development Director, James Linderman informed council they had met on September 2, 2014. They discussed Central City Auto Auction, BCH Hauling, their 2015 final budget, Tom Erdmann gave his verbal resignation and Holly Utke will be filling that seat starting in October.

A motion was made by Dick Engel, seconded by Josh Hoffman, to approve the JDA recommendation for a one-time \$2,500.00 Job Credit grant to Central City Auto Auction. The following voted in favor: Hoffman, Engel, Trader, Olson, and Eli. Against: None. Motion carried.

A motion was made by Josh Hoffman, seconded by Trygg Olson, to approve the JDA recommendation to participate in a Flex Pace Buydown with Bank of North Dakota for BCH Hauling's

new building and expansion with the JDA covering 35% and BND covering 65% of up to \$100,000.00 in interest buydown. The following voted in favor: Eli, Olson, Trader, Engel, and Hoffman. Against: None. Motion carried.

AIRPORT:

Public Works Director, Dan Trosen informed council the Airport board had met and discussed the hanger was close to being done, maintenance issues, compensation of members, and appointments of members.

City Attorney, Leo Ryan informed council typically when you set up an airport board it is setup staggered, but the board can't find the historical background for current board members so they are asking the council, by resolution, as it is their authority, to reappoint members in a staggered fashion and thereafter with five year appointments.

A motion was made by Dick Engel, seconded by Al Trader to authorize Mayor Fandrich to sign a resolution reappointing airport board members appointments as follows: Tom Seaburg – December 31, 2015, Frank Klein – December 2016, Ken Hanson – December 2017, Doug Schroeder – December 2018, and Mayor Neil Fandrich – December 2019 and thereafter in five year appointments. All voted aye. Motion carried.

A motion was made by Josh Hoffman, seconded by Al Trader, to compensate Airport Authority Board members \$50.00 per month effective October 1, 2014. The following voted in favor: Eli, Engel, Hoffman, Trader, and Olson. Against: None. Motion carried.

EMERGENCY MANAGEMENT:

Emergency Manager Teresa Risovi informed council they have received a preliminary award for the security camera system for City Hall.

CVB:

City Auditor, Heather Carr told council that minutes are in your packets, Stacey Rzaszutak and James Linderman continue to attend the meetings, and the City has received some money from the Chamber and CVB to buy new tables for the Armory.

POLICE:

Police Chief, Randy Munkeby told council they had not met, Public Works Director, Dan Trosen and himself had gone around town and checked some properties that need to be cleaned up.

TREE BOARD:

City Auditor, Heather Carr informed council they had not met but have been identifying DED trees and mailed out letters and have had good response with residents taking them down.

PUBLIC WORKS:

Councilman Al Trader informed council they had met and discussed: possibly installing blinking light stop signs at the 281 & 200 East and West intersection, Greater Ramsey Water District has asked for a waiver of their overage usage buy-in if the fertilizer plant is built for the next two years, street project and curb and gutter project has started.

A motion was made by Josh Hoffman, seconded by Al Trader, to approve a waiver to Greater Ramsey Water District for overages on their contract limit, if the fertilizer plant is built, for the next two years. All voted aye. Motion carried.

A motion was made by Trygg Olson, seconded by Josh Hoffman, to approve the committee reports as presented. All voted aye. Motion carried.

A motion was made by Dick Engel, seconded by Trygg Olson, to approve the bills as previously submitted and listed on the agenda. The following voted in favor: Hoffman, Trader, Olson, Eli, and Engel. Against: None. Motion carried.

There being no further business to come before the council, a motion was made by Trygg Olson, seconded by Al Trader, to adjourn. All voted aye. Motion carried.

Adjourned at 8:55 PM

Heather Carr, City Auditor

Neil Fandrich, Mayor